

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE NEWBERRY COMMUNITY CENTER, 30884 NEWBERRY ROAD, NEWBERRY SPRINGS, CALIFORNIA ON
September 27, 2016 AT 6 P.M.

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at 760- 257-3613. Normal office hours are Wednesday, Thursday and Friday from Noon until 4pm.

AGENDA

Item 1 **Call to order/Roll Call/Pledge of Allegiance**

Item 2 **Review and Approval of the Agenda.**

Review agenda for the purpose of rearranging the order of the Agenda or removing items from the Agenda.

a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion f. Vote-
 Action

Item 3 **Public Comments:**

Members of the public may address the Board on issues not listed on the agenda that are within the purview of the District. Comments on items that are listed on the agenda may be made at the time the Board is considering the item. If you wish to speak raise your hand and be recognized by the President then proceed to the podium. You will be given 3 minutes to speak. At the conclusion of your remarks a Board member or Staff may briefly respond to statements made or questions posed by the speaker.

Item 4 **Representatives from other agencies in attendance**

The Board will ask any Representative of another agency who wishes to address the Board and Attendees of the meeting to do so at this time. Please introduce yourself to the Board or the Board Secretary prior to the start of the meeting if you are not recognized.

Item 5 **Approval of the Minutes:**

The Board will review the draft minutes of July 26 & August 23, 2016 meeting and may request clarification or modification of the draft minutes prior to approval.

a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion f. Vote-
 Action

Item 6 **Report's**

 A. Sheriff's
 B. General Manager-Le Hayes
 C. District Treasurer- Kerri Zurcher

- D. Board Secretary- Jodi Howard
- E. Fire Department- Fire Chief Miller or Asst. Fire Chief Daphne Lanier
- F. MWA/CP- Ellen Johnson
- G. CSD Luncheon- Paula Deel

- Item 7 **Pay bills and approve the bills already paid**
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
- Item 8 **Purchase folding chairs to bring us to the maximum quantity allowed by the building's Occupation Limit and have racks build to hold them.**
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
Proposed by: Paula Deel
- Item 9 **Approve Policy #102 Disciplinary Process**
I have re-written the Disciplinary policy to ensure that a "progressive discipline" method is followed in accordance with modern human resource standards and include an investigation / review process for serious infractions that requires consensus of two or more senior managers of the Department before suspension or termination is ordered.
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
Proposed by: Steve Miller
- Item 10 **Approve Policy # 202 Use/Operation of Personal Vehicles**
Use of Privately Owned Vehicles (POV) is integral to the operation of any volunteer / paid call fire department. Response to the station for calls is a common place where volunteers are injured and killed. There are also times where there is operational advantage to the Department when POVs can be used for errands, It is essential for order and control of liability that each member of the Department understand to do's and don't in the use of their vehicles.
a .present item- b .Public Comment- c. Motion d. Second e. Board Discussion- f. Vote
 Action
Proposed by: Steve Miller
- Item 11 **Memorandum of Agreement Between the Fire Service Training Institute and Newberry Springs Fire Department**
 Info Only
Proposed by: Steve Miller

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Item 12 **Old and New Business**

Item 13 **Adjournment**

I, Print name _____/Sign name _____ declare under penalty of perjury that I am a Board member or designated Staff member of the Newberry Community Services District and that I posted this agenda at least 72 hours prior to the meeting in a place accessible to the public and on the District's Website at www.NewberryCSD.net.