## Newberry Community Services District

## POLICY HANDBOOK

POLICY TITLE:

Conflict of Interest

POLICY NUMBER: 1020

1020.1 The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. §18730) which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission constitute the conflict of interest code of the Newberry Community Services District.

1020.2 Persons who must file a form 700 with the Newberry Community Services District office every year by April 1st, include elected Board Members and appointed Board Members.

1020.3 Designated employees who must file a form 700 with the Newberry Community Services District office include the General Manager, Treasurer and Board Secretary.

1020.4 Candidates for the Board of Directors must file with San Bernardino County Elections Office and if elected with the Newberry C.S.D. the following year, each year thereafter, and upon leaving office with the Newberry C.S.D. office.