

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Board Minutes  
February 28, 2017

Item 1      **Call the meeting to order. 6:05 p.m.**

**Roll Call.**

**Present:**

President Springer  
Vice President Deel  
Director Paulsen  
Director Shaw

**Absent:**      Director Clark

**Also Present :** General Manager Le Hayes, Board Secretary Jodi Howard , District Treasurer, Kerri Zurcher, Fire Chief Miller, Asst. Fire Chief Corey Rogers and members of the public.

**Pledge of Allegiance**

President Springer asked all present to rise, face the flag and recite the Pledge of Allegiance.

Item 2      **Review and Approval of the Agenda**

Motion Director Shaw to approve as presented. Seconded Director Deel.

Vote: **Unanimous**

**Motion Passed**

Item 3      **Public Comments:**

Mr. Jones Invited the Community to help clean up Newberry riverbed on April 22, 2017 from 8a.m.-12p.m @Hereford and Kiloran. More information to be posted on website when received.

Ronnie Shaw thanked the Fire Department for saving her life.

Item 4      **Representatives from other agencies in attendance.**

**Sheriff- Report attached Meetings 2-28-17 Newberrycsd.net**

**County Supervisor- Field Representative Ron Frame had no comment**

Item 5      **Approval of the Minutes for January 24, 2017**

Motion Director Deel move to accept minutes as corrected and waive the reading of them. Seconded Director Paulsen

Vote: **Unanimous**

**Motion Passed**

- Item 6      **Report's-**  
A. **General Manager-** *No comment*  
B. **Staff Reports-** *Fire Department report Meetings 2-28-17 Newberrycsd.net*  
C. **MWA/CP.**  
D. **CSD Luncheon-** *Report attached Meetings 2-28-17 Newberrycsd.net*
- Item 7      **Pay bills and approve the bills already paid.**  
Motion Director Shaw authorize staff to pay bills and approve bills already paid.  
Seconded Deel. **Amended Motion Director Shaw** pay all bills on current list and  
approve bills to be paid for the month. Add item emergency repair to fire  
equipment (**Engine 392**) for \$6211.57. Seconded Director Deel.  
Vote: **Unanimous**  
**Motion Passed**
- Item 8      **Review and Discuss Fire Department Credit Card Policy.**  
Information only
- Item 9      **Reinstate 4009.0 (Fire Department Grant Expenses), 4009.1 (Fire  
Department Grant Admin. Expenses) and 4009.2 (Fire Department Grant  
Purchases).**  
Motion Director Deel as presented above. Seconded Director Paulsen.  
Vote **Unanimous**  
**Motion Passed**
- Item 10     **Discussion and Possible action for approval to send a letter to Judge Trask  
protesting additional ramp downs with copies sent to Mojave Basin  
Watermaster and MWA Directors.**  
Motion Director Deel as presented above. Seconded Director Paulsen. **Amended  
Motion Director Deel** to have the Board President draft a new letter to send.  
Second  
**Motion Failed Lack of Second**

Item 11      **The County has posted the results of Newberry's two meetings where we decide what we wanted to see in our Community Plan. The CSD should decide which of these would be most effective being implemented by the CSD, where we should put our energy and funds. Copies of pages 4 and 5 attached.**

Information only

President Springer Called for a Break 7:24 p.m.

President Springer Called the meeting back to order 7:31 p.m.

Item 12      **Approve Job Description: Fire Department Office Administrator**  
Motion Director Deel as presented above. Seconded Director Paulsen.  
Vote: **Unanimous**  
**Motion Passed**

Item 13      **Approve Fire Department Policy #111 PERSONNEL INDUCTION**  
Motion Director Paulsen as presented above. Seconded Director Deel.  
Vote: **Unanimous**  
**Motion Passed**

Item 14      **Approve Fire Department Policy Driver Qualification**  
Motion Director Paulsen as presented above. Seconded Director Deel.  
**Amended Motion Director Paulsen** to table to next meeting. Seconded Director Shaw.  
Vote: **Unanimous**  
**Tabled until next meeting**

Item 15      **Discussion & Possible Action of our current agenda format to replace or update what we are currently using.**  
Motion Director Shaw move to change agenda format to include section- consent calendar. Seconded Director Paulsen.  
Vote: **Unanimous**  
**Motion Passed**

- Item 16      **Discussion & Possible Action to change Newberry CSD regular election date to comply with SB 415, Election Code Section 1303(b) authorizes the District to adopt a resolution changing its regular election date from November of odd-numbered years to statewide general election in November of even-numbered years.**  
Motion Director Deel as presented above, Seconded Director Paulsen. **Amended Motion Director Deel** Approve Resolution #71-2017,  
Vote: **Unanimous**  
**Motion Passed**
- Item 17      **Old and New Business**  
Kerri Zurcher- Start working on next year Budget.
- Item 18      **Adjournment- 8:35 p.m.**

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Board Secretary

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Board President