Planning Grant

General Narrative Questions

## Application Information

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| Lead Applicant | **Newberry Community Service District** |
| Jurisdiction | **Newberry Community Service District/San Bernardino County** |
| Proposal Name | **Newberry Springs Community Enhancement Project** |

## Instructions

* **Word counts** are listed for each question. Responses that exceed the word count limit will not be reviewed. Use the Word Count tool to check responses.
* **Maps, figures, and pictures** may also be included as part of the responses. Note that explanations and captions for any visual aids will still count towards the Word Count.
* **Formatting** such as bullet points (●, ○, ⮚), lettering (a, b, c), or underline may be used to organize responses. Avoid excessive formatting so that responses are easy to read.
* **Naming conventions** for all Application materials have been provided in the TCC Round 5 Planning Grant Application Instructions.

## Checklist

Use the checklist below to ensure all materials have been submitted as part of the Application.

**☐ General Narrative Questions** (this Word document)

**☐ Workbook** (Excel)

**☐ Project Area Maps** (Two formats: 1) PDF, 2) a .zip file that contains the .shp, .shx, .dbf, and .prj files that comprises the proposed Project Area shapefile)

**☐ Supporting Documentation for Disadvantaged Unincorporated Areas Designations** (*if applicable*)

**☐ Letter of Commitment from Lead Applicant and Co-Applicants** (pdf)

**☐ Adopted Resolution from Lead Applicant** *or* **Letter of Commitment from the Public Agency Co-Applicant** (pdf)

**☐ Memorandum of Understanding** *or* **Letter of Commitment for applications with multiple jurisdictions** (pdf)

**☐ Letter from Local Jurisdiction’s Planning and Public Works Department, or equivalent** demonstrating Consistency with Local Planning(pdf)

**☐ Letters of Commitment for Site Control** (pdf)

## Vision for Transformation

### **Planning Area Profile**

1. Describe how the proposed TCC Planning Project activities will lead to, and or, achieve the overall TCC program objectives of reducing GHGs, improving public health and environmental benefits, and expanding economic opportunity and shared prosperity in the Planning Area. **(200 words)**
	1. Achieving Significant Reductions in Greenhouse Gas Emissions
	2. Improving Public Health and Environmental Benefits
	3. Expanding Economic Opportunity and Shared Prosperity

The Newberry Springs Community Enhancement Project is a comprehensive plan to improve the quality of life in the community with three main components:

* **Upgrading the CSD's existing community center and assessing the parkland for renovation.** This will include sustainability measures, such as facilitating electric vehicle infrastructure, building electrification, and green energy and energy efficiency strategies.
* **Establishing a much-needed centralized Civic Hub to improve the delivery of authorized CSD services and provide space for a satellite federally qualified health care center and marketplace.**
* **Planning designs for the CSD Community Center include an upgrade to a commercial kitchen facility to be used to grow cottage industry businesses.** This will provide a much-needed resource for local businesses and entrepreneurs, and it will also help to improve the health and well-being of the community.

Community benefits include:

* **Reduced greenhouse gas emissions.** The sustainability measures included in the project will help to reduce the community's carbon footprint.
* The satellite health care center will provide much-needed healthcare services to residents who live in a rural area.
* The commercial kitchen facility and marketplace will provide a space for local businesses to grow and thrive.
* The project will improve access to physical activity, healthy food, and social services.
1. Describe how the Planning Area meets the eligibility requirements outlined in the TCC Program Guidelines **(200 words)**:
	1. Total square miles
	2. Percentage of Project Area that falls within eligible priority population areas: the top 25% disadvantaged communities per CalEnviroScreen 4.0 or 3.0, federally recognized tribal communities, or eligible disadvantaged unincorporated communities.
	3. Percentage of the Project Area that falls within low-income communities per AB 1550.
	4. Project Areas with disadvantaged unincorporated communities (DUCs) should describe the eligibility method(s) used per the Guidelines (Verification of DUC status the Local Agency Formation Commission (LAFCo), TCC Mapping Tool, and/or Self-identified DUC with Localized Data). DUC applicants that establish eligibility through LAFCo status or localized data must submit supporting documentation.
* **Total square miles:** The Planning Area is approximately 117-sq. mi. (300 km2) in size.
* **Percentage of Project Area that falls within eligible priority population areas:** The Planning Area falls entirely within the top 25% disadvantaged communities per CalEnviroScreen 4.0, and it also falls within an eligible disadvantaged unincorporated community (DUC).
* **Percentage of the Project Area that falls within low-income communities per AB 1550:** The Planning Area falls entirely within an AB 1550 low-income community.
* **Eligibility method(s) used:** The eligibility of the Planning Area was determined using the CalEPA SB 535 Disadvantaged Communities and the California Air Resources Board's mapping tools on Disadvantaged and Low-income Communities Investments, as well as the California Healthy Places Index.

In addition to meeting the eligibility requirements, the Planning Area also has several other characteristics that make it a good candidate for the TCC Program. These characteristics include:

* The Planning Area is a rural area with limited access to healthcare, healthy food, and other essential services.
* The Planning Area has a high percentage of low-income residents.
* The Planning Area is in a region that is highly vulnerable to the effects of climate change.
1. Provide a description of the Planning Area and neighborhoods that will be the focus of the planning activities, including demographic information (e.g., population, race/ethnicity and income) and relevant historical context. **(200 words)**

The Newberry Springs Community Planning Area is a rural community with a population of 2,214 people. The community is in the Mojave Desert and is surrounded by agricultural land. The median age in the community is 49.7 years old, and 28% of the population is over the age of 65. The median income in the community is $55,625, and the poverty rate is 19.5%.

Much of the population in the Planning Area is white (96.1%), while the remaining 3.9% of the population identifies as black/African American, Asian, American Indian, native Hawaiian, pacific islander, or other. 305 residents identify as Hispanic or Latino ethnicity.

The Newberry Springs Community Planning Area has a rich history. The area was a critical travel corridor for millennia, and the Mojave Indian Trail is the earliest known travel route passing through the area. The Mojave Indian Trail was followed by explorer routes, wagon trails, the Old Spanish Trail, railroads, Route 66, and finally Interstate 40.

Newberry Springs is a gateway community to the Mojave Trails National Monument and is also home to several historic and Hollywood sights, such as the Bagdad Café and the nearby abandoned water park that was featured in the film “Desert Blue”.

1. Describe the process used to select the Planning Area. **(200 words)**

The process used to select the Newberry Springs Community Planning Area as a TCC priority area was as follows:

1. The community embarked on a planning process in 2016 to develop a community plan.
2. Public workshops were held to gather input from residents, businesses, and property owners.
3. The San Bernardino County General Plan was adopted in 2019, which included a Community Plans Continuum of 35 Community Action Guides (including Newberry Springs).
4. Partners applied the following selection criteria to identify the planning area:
	* TCC funds’ potential to make substantive impact.
	* Ability to address opportunities and challenges identified through previous workshops.
	* Planned public projects likely to lead to implementation.
	* Alignment between existing community values, plans, strategies, and priorities with local, State, and TCC goals.

The selection process was collaborative and included input from a variety of stakeholders, including the community, local government, and county. The goal of the process was to identify a planning area that would be a good fit for the TCC program and that would have the potential to make a significant impact on the community.

1. Describe the public health, environmental, and economic challenges and opportunities faced by residents and key stakeholders of the Planning Area. **(200 words)**

**Challenges:**

* Located in a region with poor air quality, due to factors such as fugitive dust from large scale solar plants. This has a negative impact on the health of residents, particularly those with respiratory problems.
* Home to several environmental hazards, such as toxic cleanup sites, hazardous waste, and groundwater contamination. These hazards can pose a risk to the health of residents and the environment.
* High poverty rate and a lack of job opportunities. This can make it difficult for residents to meet their basic needs and can lead to social problems such as crime and homelessness.
* Limited access to healthy food. This can lead to diet-related health problems such as obesity and diabetes.
* Lacks recreation facilities making it difficult for residents to be physically active. This can lead to health problems such as obesity and diabetes.

**Opportunities:**

* The community is located near a major freeway and is on Route 66, which can be used to attract tourists and businesses.
* The community has a strong entrepreneurial spirit. This can be used to create new businesses and jobs.
* The community has a strong sense of community. This can be used to address challenges and build a better future for the community.

### **Proposed Planning Activities**

### Summarize the proposed planning activities and how the proposed planning activities will improve outcomes for priority populations within the Planning Area. **(200 words)**

The proposed planning activities for the Newberry Springs Community Planning Area include:

* **Upgrades to the CSD’s existing community center:** This will improve the facility and make it more accessible to the community. The upgrade will also include energy efficient sustainable design features, which will help to reduce the environmental impact of the facility. The upgrades to the existing kitchen will provide a space for cottage industry businesses to grow and thrive. The kitchen will also be used to provide a senior meal program for the elderly and improved commodity distribution services for the low-income.
* **Plan for park renovation:** This will improve the park and make it more accessible to the community. The renovation will also include features that promote physical activity, reduce chronic diseases, improve mental health, and foster community connections.
* **Development of a centralized Civic Hub:** This will improve the delivery of authorized CSD services, health services, emergency disaster preparation, and a marketplace allowing for healthy food options. The Civic Hub will also provide a space for job training and other workforce development services.
* **Electric Transit Service:** This will provide daily service for transit dependents and support transport to recreational community events.
1. Describe how the proposed planning activities are consistent with the following State Planning Priorities[[1]](#footnote-1) **(200 words)**:
	1. Promote infill development and equity by rehabilitating, maintaining, and improving existing infrastructure;
	2. Protect, preserve and enhance environmental and agricultural lands and natural and recreational resources; and
	3. Encourage location and resource efficient new development.

a. The project will advance infill priorities identified by adaptive reuse of the historic community center built in 1958 by local community members and through new mixed-use construction of the proposed civic hub. The overall improvements create the foundation of increased vitality in the community to preserve and provide backbone services and infrastructure. Transit supports walkable communities and infill development.

b. Activities include upgrading the CSD parkland to meet community needs for mobility, exercise, and recreation. This can include urban greening and low impact development strategies as well as interpretive pathways that promote the surrounding public lands including the Newberry & Rodman Mountain Wilderness Mountains and the nearby Mojave Trails National Monument.

c. The Newberry Cal Poly Study indicates a need for a mixed-use “Civic Hub” that aligns civic, commercial, and residential needs. Whereas the current CSD building is located on the far south of the community, the new CSD building will be more centrally located in proximity to the target market and near the existing Family Center and Newberry Elementary School. Electric charging stations are proposed at the community center & civic hub design plans will be designed for environmental sustainability and incorporate community greenspaces.

1. Describe how the planning proposal addresses health and racial equity in the impacted community. Responses can include health disparity data or other outcomes demonstrating disparate impact on communities, i.e., asthma rates based on community proximity to freeways. **(200 words)**

The planning proposal addresses health and racial equity in the impacted community by:

* Planning park renovation and recreation services based on the known physical activity health benefits they provide.
* Making the community center and parkland a destination for all residents, regardless of race, age, or sexual orientation.
* Purchasing an electric van to provide transportation for park & recreation programs.
* Partnering with San Bernardino County to utilize the proposed Civic Hub for scheduled health clinics.

These initiatives will help to improve the health of all residents, especially those who are disproportionately affected by health disparities. For example, the lack of access to healthy foods and public transit can contribute to rates of obesity and chronic disease, which are more common in low-income communities. By making park and recreation resources more accessible, the planning proposal will help to reduce these health disparities.

The planning proposal also emphasizes the importance of diversity and inclusion. By creating a community center and parkland that is welcoming to all, the CSD is taking a step towards greater equity. This is important because when all residents have access to facilities that make life better, regardless of their socio-economic status, communities take a step towards greater health equity.

1. Describe how the proposed planning activities will be consistent with a regional plan, such as a Sustainable Communities Strategy, as well as local planning documents (e.g., General Plan, Specific Plan, Community Plan area, zoning code update, a Regional Transportation Plan, or Climate Action Plan). In the description, reference relevant sections and provide links to the plans. If the Planning Area is unincorporated, discuss how the TCC Proposal is consistent with local growth and conservation planning elements and will not result in unmanaged greenfield or leapfrog development. In addition, please submit Letters of Commitment from Local Planning, Water Departments, or equivalents. **(200 words)**

[**Policy Plan – San Bernardino County (countywideplan.com)**](https://countywideplan.com/policy-plan/)

[**Newberry Springs – San Bernardino County (countywideplan.com)**](https://countywideplan.com/community/north-desert-unincorporated/newberry-springs/)

[**newberry-springs-final-report-reduced-size.pdf (wordpress.com)**](https://cppnewberrysprings.files.wordpress.com/2017/03/newberry-springs-final-report-reduced-size.pdf)

The activities focus on conservation, reuse, renewable energy, climate education, health, infill, agriculture, and equity.

The upgrade of the CSD building, green renovation, and ADA upgrades to CSD parkland are supported by the following policies:

* Policy LU-4.6 Adaptive reuse
* Policy NR-1.9 Building design and upgrades.
* Policy HZ-3.12 Barriers to physical activity
* RE 3.6.2: Encourage the use of renewable energy facilities as shade structures in parks and community centers.
* Community Focus Statement E: Improve public infrastructure.

The upgrade of the CSD kitchen is supported by the following policies:

* Policy HZ-3.10 Multi-use facilities. Encourage remodeled public facilities serving unincorporated EJF areas be assessed and designed for features that improve the community’s access to physical activity and/or healthy food options.
* Community Focus Statement C: Provide for a stable economy focusing on economic development.

Acquisition of property to establish a CSD Civic Hub, Fire Station, health clinic, and marketplace is supported by the Cal Poly study and the following policies:

* Community Focus Statement B: Improve public safety; EMS, fire and sheriff.
* Policy HZ-3.11 Public Health. Utilize County Department of Public Health resources in unincorporated EJF areas.
* Policy HZ-3.15 Food access.
1. High Speed Rail (HSR): *For applicants with planned HSR stations located along the “Silicon Valley to Central Valley Line” corridor only*: Do your Project Area and/or proposed projects include multi-modal connectivity to the HSR station area and affordable and mixed-income housing that is connected and accessible to the High Speed Rail station area? Will your project include community engagement to support station area design and implementation? Please describe briefly. **(200 words)**

N/A

## **Transformative Elements and Project Identification**

1. Describe how the proposed planning activities will further the Applicant’s ability to meet the TCC Program’s Transformative Requirements. Proposals must address at least one (1) Transformative Requirement. Proposals will be evaluated based on both the number of requirements addressed, as well as the extent to which each requirement is incorporated into the planning activities. The specific Transformative Requirements that may be addressed include **(500 words)**:
	* Community Engagement
	* Displacement Avoidance
	* Leverage Funding
	* Data Collection and Indicator Tracking
	* Climate Adaptation and Resiliency
	* Workforce Development and Economic Opportunities

The proposed planning activities will further the Applicant’s ability to meet the TCC Program’s Transformative Requirements in several ways.

* **Community Engagement:** In addition to the prior planning efforts with the San Bernardino County and the Cal Poly Pomona students, the Newberry CSD formed a standing committee to support the Transformative Climate Communities application and hosted three public meetings. The community is dedicated to transformative climate change and assisted in the identification, scope, and priorities necessary to meet the grants goals. If funded, further community engagement will take place with a professional community planner. This level of engagement will ensure that the planning process is inclusive and that the final plan reflects the needs and priorities of the community.
* **Displacement Avoidance:** The area also has a high percentage of small local businesses, including NSEDA and NS Chamber entrepreneurs. The group will consider small business stabilization and measures to avoid displacement and build community wealth. Both NSEDA and NS Chamber support small businesses and will aid in local economic stabilization by hosting workshops and sharing resources.
* **Leverage Funding:** There are billions of dollars available at the state and federal level to support climate change and infrastructure development. After projects have been selected through community engagement sessions, the group will identify additional funding sources and submit applications to relevant funding opportunities, both from private philanthropy and public grants.
* **Data Collection and Indicator Tracking:** A workplan will be created to track the progress of the project and to measure its impact. The plan includes a variety of data collection methods, such as surveys, meeting notes, and sign-in sheets. This will help to ensure that a comprehensive range of data is collected, and that the data is representative of the views of the community. The plan also includes a variety of indicator tracking methods, such as GHG emissions reduction, increased tree canopy, expanded green spaces, and reduced energy use resulting from electrification. This will help to ensure that the environmental impacts of the project are measured and tracked.
* **Climate Adaptation and Resiliency:** The team will explore a variety of projects, from small scale grassroots efforts to large capital infrastructure investments. All projects under consideration will address objectives and needs identified in various community plans, including the San Bernardino County General Plan, the Newberry Community Action Plan, and the Cal Poly Study. Specific examples of projects already mentioned are electrification, transportation, food security and green spaces.
* **Workforce Development and Economic Opportunities:** Proposed projects have an emphasis in workforce development and creating opportunities to engage with the business community. Building on the NSEDA Cottage training program, the funding will create additional opportunities for local residents to gain skills that are applicable to the food service and agricultural industries. Additionally, by including the Newberry Springs Chamber of Commerce as a co-applicant, the grant partners can benefit from increased connections to the local business community.
1. Describe the planning process that will be used to identify projects based on the community’s need and to prioritize these projects based on feasibility. **(500 words)**

The planning process for identifying projects based on community need and prioritizing these projects based on feasibility will consist of the following steps:

1. **Defining the community:** This first step has been completed and includes understanding the community's demographics, socioeconomic status, assets, resources, needs and priorities.
2. **Conduct a needs assessment:** The next step was done through a variety of methods, such as surveys, interviews, and focus groups. The needs are outlined in the Newberry Springs Community Action Plan as well as the Cal Poly Study.
3. **Prioritize the needs: Unfortunately, the CSD does not have the authorities necessary to meet all of the community needs, but for the needs that can be met through the current CSD services, projects have been identified. Planning will** consider the severity of the need, the number of people who are affected by the need, and the feasibility of addressing the need.
4. **Identify potential projects:** Once the needs have been prioritized, potential projects can be identified. These projects should be designed to address the community's most pressing needs.
5. **Feasibility analysis.** Each potential project should be subjected to a feasibility analysis. This analysis should consider the project's cost, the availability of resources, and the likelihood of success.
6. **Prioritize the projects.** The projects should then be prioritized based on their feasibility. The most feasible projects should be given the highest priority.
7. **Develop an action plan.** Once the projects have been prioritized, an action plan should be developed. This plan should outline the steps that need to be taken to implement the projects.

The planning process described above is a systematic approach to identifying projects based on community need and prioritizing these projects based on feasibility. By following this process, the CSD can ensure that they are addressing the most pressing needs of their communities in a way that is both effective and efficient.

Some additional considerations that will be taken into account during the planning process:

* **The involvement of community members.** It is important to involve community members in the planning process from the beginning. This will help to ensure that the projects are aligned with the community's needs and priorities.
* **The availability of resources.** It is important to consider the availability of resources when prioritizing projects. Projects that require significant resources may not be feasible if the resources are not available.
* **The likelihood of success.** It is important to assess the likelihood of success for each project. Projects that are not likely to be successful should not be prioritized.

By taking these factors into account, the CSD can increase the likelihood of success in their efforts to identify and implement projects that address the needs of their communities.

1. Describe how the planning process incorporates innovation, indigenous or community-based knowledge and practices into project design. **(200 words)**

In addition to the San Bernardino County Planning efforts with the Newberry Springs Community Action Guide, the planning also involved a partnership between the community of Newberry Springs and California State Polytechnic University, Pomona. This partnership allowed for the expertise of both community members and the university to be brought to bear on the planning process. The students conducted an in-depth planning study that included a Shared History exercise and a Project Future workshop. These workshops helped to gather input from the community and to develop a deeper understanding of the past, present, and future challenges and opportunities facing Newberry Springs.

Second, the planning process included a standing committee meeting to support the grant and three public meetings. These meetings provided additional opportunities for community input and feedback.

Third, a community planner will be hired to establish community-driven analysis, strategies, and knowledge that enable community members to participate in research project design throughout project execution. This will help to ensure that the project is designed in a way that is responsive to the needs and priorities of the community.

## **Organizational Capacity**

1. Describe the organizational capacity of the lead applicant and co-applicant(s). Please address the following **(200 words for each applicant entity):**
* Organizational and Decision-Making Structure
* Staff Resouces (including estimated FTE) and roles in planning activities
* Financial Capacity

Lead Applicant: The Organizational and Decision-Making Structure of the Newberry CSD is as follows:

**Board of Directors:** The Board of Directors is the governing body of the CSD. The Board is responsible for setting policy, approving budgets, and hiring and firing staff. The Board consists of five members who are elected by the residents of the CSD.

* **General Manager:** The General Manager is the chief executive officer of the CSD. The General Manager is responsible for the day-to-day operations of the CSD and for carrying out the policies set by the Board of Directors.

The Staff Resources:

* The CSD has a total of 3 0.5 FTE employees.
* The CSD also contracts out for a few services, such as engineering and legal services.
* The CSD will hire a 0.5 FTE Project Manager who will oversee the daily activities under the planning grant and an 0.5 FTE community planner to lead the community engagement efforts and collaborate with all stakeholders developing programs, plans and formal agreements for the utilization of the upgraded facilities, and civic hub.

Financial Capacity:

* **Annual Budget:** The CSD's annual budget for 2023/2024 is $355,703
* **Funding Sources:**
	+ Property taxes
	+ State and federal grants
	+ User fees

Project Partner: The Newberry Springs Chamber of Commerce is a non-profit organization that serves the business community in Newberry Springs. The Chamber is governed by a board of directors, which is responsible for setting the organization's policies and priorities. The board is made up of representatives from local businesses and organizations.

**Organizational and Decision-Making Structure**

* Board of Directors: The board of directors is the governing body of the Chamber. The board consists of 7 directors who are responsible for setting the organization's policies and priorities. The board is made up of representatives from local businesses and organizations.

**Staff Resources: There are no paid staff. All activities are conducted by volunteers.** The Chamber of Commerce will lead economic development activities associated with the CSD building and parkland including sport/recreation activities, annual festivals, and cottage industry promotion and activity.

The Chamber's financial capacity is based on its membership dues, grants, and sponsorships. The Chamber's annual budget is approximately $30,000.

Project Partner: The Newberry Springs Economic Development Association (NSEDA) is a non-profit organization that was formed in 2016 to promote economic development in the community. The organization's organizational and decision-making structure is as follows:

* **Board of Directors:** The board of directors is the governing body of NSEDA. It is responsible for setting the organization's strategic direction, approving its budget, and overseeing its operations. The board is made up of 5 members, who are elected by the organization's membership.

NSEDA’s annual budget is approximately $30,000. The organization receives funding from a variety of sources, including grants, donations, and membership dues. However, it does not have a large endowment or other sources of revenue. As a result, NSEDA is reliant on grant funding to support its operations.

NSEDA will continue to host monthly garden club meetings at the CSD community center. They will promote their agricultural co-op, provide small business workshops and manage the marketplace at the proposed Civic Center using staff secured through various grants.

Project Partner: Main Street Murals is a non-profit organization that was founded in 1997. The organization's mission is to promote economic development and community pride through the creation of murals in downtown Barstow.

The Organizational and Decision-Making Structure of Main Street Murals is as follows:

* **Board of Directors:** The Board of Directors is the governing body of Main Street Murals. It is responsible for setting the organization's overall direction, approving budgets, and hiring and firing staff. The Board is composed of five members, who are elected by the organization's membership.
* **Executive Director:** The Executive Director is the chief executive officer of Main Street Murals. He/she is responsible for the day-to-day operations of the organization, including fundraising, program development, and marketing.
* **Staff:** Main Street Murals has a staff of four part-time employees. These employees are responsible for a variety of tasks, including project management, grant writing, event planning and environmental outreach and education. Staff will assist CSD with event planning, environmental education programs for youth and provide design concepts for parkland and interpretive trail.

The Staff Resources:

* **Executive Director:** 0.5 FTE
* **Project Manager:** 0.5 FTE
* **Grant Writer:** 0.5 FTE

Financial Capacity:

* **Annual Budget:** $200,000
* **Funding Sources:** Grants, donations, and event revenue

Project Partner: Mojave Trails Outreach and Food Pantry is a non-profit organization that provides food and other essential services to people in need in the Newberry Springs area. The organization is governed by a board of directors, which is responsible for setting the organization's policies and making decisions about its programs and services. The board is composed of volunteers from the community, and it meets regularly to discuss the organization's operations.

The staff of Mojave Trails Outreach and Food Pantry is made up of volunteers and the program manager and the food pantry manager. The volunteer staff provide support to the organization's programs and services. They will continue to distribute monthly commodities from the CSD building and work with the Barstow Senior Nutrition Program to sign up seniors and build capacity to oversee the senior meal program.

The financial capacity of Mojave Trails Outreach and Food Pantry is limited. The organization relies on donations from individuals, businesses, and foundations to fund its programs and services.

Project Partner: The Barstow Senior Nutrition Program’s organizational and decision-making structure is as follows:

* **Board of Directors:** The Board of Directors is the governing body of the program and is responsible for setting policy, approving budgets, and hiring staff. The Board is composed of 11 members.
* The Executive Director is the chief executive officer of the program and is responsible for day-to-day operations.
* The Program Manager is responsible for the implementation of the program's services.
* The program has a staff of 23 full-time equivalent (FTE) employees, including 17 volunteers.

Financial Capacity:

* **Budget:** The program's annual budget is $1.5 million.
* **Funding Sources:** The program's funding sources include the following:
	+ San Bernardino County

The Barstow Senior Nutrition Program scope of work includes Newberry Springs, but the community has lacked the infrastructure to host congregate meals. Once infrastructure is compliant with program guidelines, Barstow Senior Nutrition Program will work with Mojave Trails Outreach & Food Pantry to provide congregate and home-delivered meals.

Project Partner: **Sunago Christian Fellowship DBA Foundations for Future Generations**

* **Board of Directors:** The Board of Directors is the governing body of Sunago Christian Fellowship. It is responsible for setting the organization's overall direction, approving its budget, and overseeing its operations. The Board is composed of 5 members.
* **Executive Director:** The Executive Director is the chief executive officer of Sunago Christian Fellowship. He/she is responsible for the day-to-day operations of the organization, and reports to the Board of Directors.
* **Program Directors:** The Program Directors are responsible for the development and implementation of Sunago Christian Fellowship's programs. They report to the Executive Director.
* **Staff:** Sunago Christian Fellowship has a staff of 3 people, including the Executive Director, Program Director, and administrative staff.

**Financial Capacity**

The organization has a budget of $100,000 with revenue coming from donations, grants, and program fees. Should the grant get funded, staff will:

1) Work with NSEDA at the proposed civic hub with a vegetable pop-up market featuring locally grown, seasonal fruits, vegetables, and products.

2) Host “Stembotics” training at the civic hub for youth, featuring robots specifically designed for local farmers to integrate farming with Systems-technology services.

1. If the proposed Planning Area spans multiple jurisdictions, describe how the activities will be coordinated and include sufficient capacity and participation from each involved entity. **(200 words)**

The CSD will partner with the Chamber of Commerce, NSEDA, MSM, and Mojave Trails Outreach & Food Pantry to coordinate activities in the proposed Planning Area. Each organization brings its own expertise and resources to the table, and together they will be able to provide a wide range of services to residents.

The Chamber of Commerce will coordinate cottage industry activity in the proposed kitchen facility and partner with CSD for recreational and community activities. NSEDA will provide training for starting entrepreneurs and promote their community garden and agricultural co-op opportunities both at the community center and the proposed Civic Hub. MSM will utilize the CSD building and parkland for environmental education youth programs and art programs for all ages. Mojave Trails Outreach & Food Pantry will oversee the senior lunch program and distribute the monthly commodities.

The CSD will work with each organization to ensure that they have the capacity to meet the needs of residents. The CSD will also provide funding and support to help each organization achieve its goals. The CSD is confident that by working with these organizations, it will be able to provide a wide range of services to residents of the proposed Planning Area.

1. Describe any additional partnerships and relationships that will be pursued during the grant term to expand community-based planning efforts. **(200 words)**
* **Local government:** Newberry CSD will pursue a partnership with San Bernardino County on an implementation grant that could include projects outside of the authority of the CSD such as housing and economic development along Route 66. Additionally, Newberry CSD with work with San Bernardino County to help advocate for a Federally Qualified Heath (FQHC) at the proposed Civic Hub.
* **Nonprofit organizations:** Newberry CSD will explore partnering with nonprofit organizations that are working on climate adaptation and resiliency in San Bernardino County. This could include working with environmental organizations and community development organizations to share resources, collaborate on projects, and advocate for policies that support climate action.
* **Newberry CSD will** work with Inland Empire Health Plan to assist in establishing an FQHC to secure a satellite clinic that can bring primary care health, mental and dental services to the community.
* **Research institutions:** Newberry CSD will reach out to research institutions to conduct research on climate adaptation and resiliency in San Bernardino County. This could include gathering data, developing tools, and evaluating the effectiveness of programs and policies.
* Bank Institute: Seek out a bank to provide a banking kiosk preventing a financially and environmentally expensive 50-mile round trip into Barstow.
1. Describe any jurisdictional or site control permissions required to implement the proposed planning activities. Describe the commitments received from authorizing entities or property owners for the proposed activities, if applicable. **(200 words)**

The Newberry CSD owns all the land for the proposed planned activities and plans to purchase the land for the new civic hub.

## **Budget Summary**

1. Provide a high-level budget narrative that summarizes the overall project costs. For each budget category, justify how and/or why the requested budget items help to meet the project deliverables. Organize the budget items under the following cost categories **(500 words)**:
* ***Personnel Salary*** ***Total: $X,XXX***

*Describe the anticipated responsibility of each personnel, as well as the breakdown of personnel time spent across project tasks (e.g., [Personnel Title] will spend XX% of their time coordinating with partners, XX% processing reimbursement requests, etc.).*

* ***Benefits*** ***Total: $X,XXX***

*Describe any additional benefits. Provide rate or percentage used for personnel.*

* ***Travel***  ***Total: $X,XXX***

*Define the project staff that are anticipated to travel, the anticipated distance of regular travel (e.g., city, region, or State), the purpose of the travel, and the frequency of travel. Travel expenses will be compensated at the* [*California Department of Human Resources Travel Reimbursement rates*](https://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx)*.*

* ***Equipment*** ***Total: $X,XXX***

*Describe the pieces of equipment that would be purchased for the project and how that equipment would support completion of the project goals. Please note that all single pieces of equipment with values equal to or in excess of $5,000 must be accompanied by specific justification and documentation.*

* ***Other Direct Costs/Pre-development*** ***Total: $X,XXX***

Describe any addition direct costs that would be incurred for the project and how it would support the project goals.

* ***Subcontractors*** ***Total: $X,XXX***

*Describe subcontractor's role in meeting project goals. All projects that include subcontractor costs equal to or in excess of $100,000 must be accompanied by specific justification and documentation for the subcontractor expenses.*

* ***Indirect Costs*** ***Total: $X,XXX***

*Indirect costs are capped at 12%.*

**END OF DOCUMENT**

1. The State of California’s Planning Priorities are contained in [Section 65041.1 of the Government Code](https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV&sectionNum=65041.1). [↑](#footnote-ref-1)