

Newberry Springs Community Service District
Proposed FY 2020/21 Budget
Reduction Contingency

1000.0 ADMINISTRATION	2019/20 B	2019/20 A	2020/21 P	Notes
1001.0 Advertising	\$300.00	\$0.00	\$ 300.00	
1003.0 Auditor	\$8,000.00	\$8,938.00	\$ 10,000.00	*Auditor to Complete All State Controller Reports
1004.0 Bank Fees	\$200.00	\$210.85	\$ 200.00	
1005.0 Director Stipends	\$4,000.00	\$2,950.00	\$ 4,000.00	
1006.0 Education Expenses				
1006.1 Education, Tuition	\$2,500.00	\$55.00	\$ 1,000.00	*2020 CSDA Conference Cancelled
1006.2 Education, Books	\$200.00	\$0.00	\$ 200.00	
1006.3 Education, Lodging	\$2,000.00	\$0.00	\$ 600.00	
1006.4 Education, Mileage	\$800.00	\$0.00	\$ 300.00	
Education Sub-Total	\$5,500.00	\$55.00	\$ 2,100.00	
1007.0 Election Expenses	\$0.00	\$0.00	\$ 2,500.00	*Elections now in Even Numbered Years
1008.0 LAFCO	\$700.00	\$355.32	\$ 700.00	
1009.0 Legal Expenses	\$4,000.00	\$44,837.62	\$ 3,000.00	*Any additional legal fees would have to be paid via Board Action
1010.0 Office Expenses				from Reserve Funds
1010.1 Office Supplies	\$1,500.00	\$430.41	\$ 1,500.00	
1010.2 Office Equipment, Maint/Repair	\$1,400.00	\$1,203.46	\$ 1,400.00	
1010.3 Office Equipment, Purchases	\$500.00	\$1,000.40	\$ 500.00	
1010.4 Postage/Shipping	\$500.00	\$269.98	\$ 500.00	
1010.5 Office Telephone	\$400.00	\$272.30	\$ 400.00	
1010.6 Subscriptions/Payroll Processing	\$4,000.00	\$3,785.94	\$ 4,000.00	*QuickBooks Subscription, CSDA, Streamline Web Hosting/Stewarts
1010.7 Office Internet	\$1,300.00	\$1,354.62	\$ 1,500.00	
Office Expenses Sub-Total	\$9,600.00	\$8,317.11	\$ 9,800.00	
1012.0 Administrative Personnel Expenses				
1012.1 Salary, Board Secretary	\$2,000.00	\$1,827.10	\$ 2,000.00	
1012.2 Salary, General Manager	\$12,000.00	\$10,933.43	\$ 12,000.00	
1012.3 Salary, Office Assistant	\$8,000.00	\$7,962.50	\$ 8,500.00	
1012.4 Salary, Treasurer	\$4,800.00	\$5,104.19	\$ 4,500.00	*New Treasurer @\$350 per month
1012.5 Payroll Taxes (Dist Contribution)	\$6,000.00	\$11,000.76	\$ 7,000.00	*2019/2020 Overage Due to Audit of Payroll Tax Records
1012.7 Dept of Justice-Live Scan	\$100.00	\$0.00	\$ 100.00	
1012.8 Workers Comp Insurance	\$8,000.00	\$9,880.00	\$ 8,000.00	*2019/2020 Overage Due to Audit of Payroll Records
1012.9 Staff Mileage	\$300.00	\$100.58	\$ 300.00	
Admin Personnel Expenses Sub-Total	\$41,200.00	\$46,808.56	\$ 42,400.00	
1013.0 SDRMA Insurance, Liability/Bonding	\$4,000.00	\$0.00	\$ 4,000.00	
Administrative Total	\$77,500.00	\$112,472.46	\$ 79,000.00	

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2000.0 PARK & RECREATION	2019/20 B	2019/20 A	2020/21 B	Notes
2001.0 Community Events				
2001.1 Community Events, Advertising	\$300.00	\$0.00	\$300.00	
2001.2 Community Events, Expenses	\$12,000.00	\$5,580.08	\$12,000.00	
Community Events Sub-Total	\$12,300.00	\$5,580.08	\$12,300.00	
2002.0 Community Center Expenses				
2002.1 Consumable Supplies	\$400.00	\$327.79	\$400.00	
2002.2 CSD Electric	\$4,000.00	\$3,129.55	\$4,000.00	
2002.3 CSD Propane	\$2,000.00	\$936.38	\$2,000.00	
2002.4 Contract Labor, Cleaning	\$4,200.00	\$3,600.00	\$4,200.00	
2002.5 Health Permits	\$1,200.00	\$1,252.84	\$1,400.00	
2002.6 CSD Building, Maint/Repair	\$15,300.00	\$2,870.64	\$3,000.00	*Any repairs in excess would need to be paid via Board Approval
2002.7 Pest Control	\$600.00	\$600.00	\$600.00	
Community Center Sub-Total	\$27,700.00	\$12,717.20	\$15,600.00	
2003.0 Grounds Expenses				
2003.1 Contract Labor, Landscaping	\$4,800.00	\$4,975.00	\$5,500.00	
2003.2 Disposal Services	\$2,500.00	\$1,922.85	\$2,300.00	
2003.3 Maint/Repair, Equipment	\$1,800.00	\$20.35	\$1,800.00	
2003.4 Maint/Repair, Grounds	\$5,000.00	\$2,223.22	\$2,000.00	
2003.5 Maint/Repair, Well	\$2,000.00	\$0.00	\$2,000.00	
2003.6 Mojave Water Agency Fees	\$200.00	\$67.35	\$200.00	
2003.7 Park, Capital Improvements	\$45,000.00	\$0.00	\$45,000.00	Park Upgrades, Must Show Funds to Qualify for Grant (Carry Over)
2003.8 Park, Electric	\$1,800.00	\$2,362.71	\$1,800.00	
2003.9 Water Testing	\$500.00	\$215.00	\$500.00	
Grounds Expenses Sub-Total	\$63,600.00	\$11,786.48	\$61,100.00	
TOTAL	\$103,600.00	\$30,083.76	\$89,000.00	

3000.0 STREET LIGHTS	2019/20 B	2019/20 A	2020/21 P	Notes
3001.0 Street Lights	\$8,000.00	\$4,972.00	\$6,500.00	

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4000.0 FIRE DEPARTMENT	2019/20 B	2019/20 A	2020/21 P	Notes
4001.0 Apparatus Lease/Purchase	\$0.00	\$0.00	\$0.00	
4002.0 Capital Improvements				
4002.1 Station	\$10,000.00	\$904.97	\$0.00	No Capital Improvements to Building
4002.2 Equipment	\$0.00	N/A	\$0.00	
Capital Improvements Sub-Total	\$10,000.00	\$904.97	\$0.00	
4003.0 Equipment Expense, Vehicle				
4003.1 Equip Exp, Vehicle, Fuel	\$7,000.00	\$5,846.32	\$7,000.00	
4003.2 Equip Exp, Vehicle, Maint/Repair	\$10,000.00	\$7,393.95	\$5,000.00	Any additional repairs would need approval via Board Action
4003.3 Equip Exp, Vehicle, SDRMA, Ins	\$7,000.00	\$0.00	\$7,000.00	
Equipment Expense Sub-Total	\$24,000.00	\$13,240.27	\$19,000.00	
4004.0 Equip Exp, Non-Vehicle				
4004.1 Equip Exp, Non-Vehicle, Purchase	\$12,000.00	\$17,641.19	\$8,000.00	
4004.2 Equip Exp, Non-Vehicle, Maint/Repair	\$4,000.00	\$4,166.33	\$3,000.00	
4004.3 Equip Exp, Non-Vehicle, First Aid Supplies	\$2,500.00	\$1,574.11	\$2,000.00	
4004.4 Equip Exp, Non-Vehicle, Equip Fuel	\$300.00	\$117.18	\$300.00	
Equipment Exp, N-V Sub-Total	\$18,800.00	\$23,498.81	\$13,300.00	
4005.0 Dispatching Expense				
4005.1 Equipment Purchase	\$8,000.00	\$2,900.00	\$0.00	
4005.2 Equipment Maint/Repair	\$2,000.00	\$808.69	\$1,000.00	
4005.3 Cal Fire Dispatching	\$7,500.00	\$7,668.49	\$8,000.00	
Dispatching Expense Sub-Total	\$17,500.00	\$11,377.18	\$9,000.00	
4006.0 Station Expenses				
4006.1 Phone/Internet Service	\$2,000.00	\$3,009.49	\$3,500.00	Added Ipads to Phone Plan
4006.2 Station, Maint/Repair	\$3,000.00	\$1,968.45	\$2,000.00	
4006.3 Office Supplies	\$1,200.00	\$789.09	\$1,000.00	
4006.4 Pest Control	\$600.00	\$600.00	\$600.00	
4006.5 Subscriptions/Memberships	\$3,000.00	\$2,661.79	\$3,000.00	
4006.6 Station, Electric	\$3,000.00	\$2,688.55	\$3,000.00	
4006.7 Drinking Water	\$500.00	\$556.56	\$500.00	
4006.8 Trash Service	\$600.00	\$532.80	\$600.00	
Station Expenses Sub-Total	\$13,900.00	\$12,806.73	\$14,200.00	

4007.0 Firefighter Personnel Expenses			
4007.1 Fire Department Office Administrator	\$9,000.00	\$7,607.25	\$8,000.00
4007.4 Firefighter Appreciation	\$4,000.00	\$1,324.12	\$2,000.00
4007.5 Firefighter Callout Stipend	\$8,500.00	\$6,600.00	\$7,000.00
4007.6 Training Exp, Certification/Books/Tuition	\$7,500.00	\$2,715.59	\$3,000.00
4007.8 Dept of Justice, Live Scan	\$500.00	\$57.00	\$300.00
4007.9 Unreconciled Expenses		\$1,014.01	
4007.10 Uniform Expense	\$500.00	\$280.63	\$500.00
Personnel Sub-Total	\$30,000.00	\$19,598.60	\$20,800.00
4008.0 Public Relations			
4008.1 Prevention	\$200.00	\$0.00	\$200.00
Public Relations Sub-Total	\$200.00	\$0.00	\$200.00
4009.0 Grant Expenses			
4009.1 Grant Expenses, Admin	\$500.00	\$199.00	\$500.00
4009.2 Grant Expenses, Purchases	\$0.00	\$0.00	
Grant Expenses Sub-Total	\$500.00	\$199.00	\$500.00
4010.0 Explorer's Expenses	\$1,000.00	\$865.30	\$1,000.00
Explorer's Expenses Sub-Total		\$865.30	
TOTAL	\$115,900.00	\$82,490.86	\$78,000.00

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5000.0 INCOME	2019/20 B	2019/20 A	2020/21 P	Notes
5001.0 Interest				
5001.1 Checking Interest	\$400.00	\$242.98	\$0.00	
5001.2 CD Interest	\$500.00	\$0.00	\$500.00	
5001.3 Savings Interest	\$40.00	\$714.95	\$800.00	Larger Savings Account Balances
Interest Total	\$940.00	\$957.93	\$1,300.00	
5002.0 Rental Income				
5002.1 Building Rental	\$500.00	\$335.00	\$500.00	
5002.2 Equipment Rental	\$0.00	\$100.00	\$130.00	
Rental Income Total	\$500.00	\$435.00	\$630.00	
5003.0 Fire Department Income				
5003.1 FD, Burn Permits	\$2,400.00	\$1,321.00	\$2,000.00	
5003.2 FD, Response Charges	\$300.00	\$5.00	\$50.00	
5003.3 FD, Grant Income	\$14,000.00	\$12,321.00	\$0.00	
5003.4 FD, Donations	\$0.00	\$0.00	\$0.00	
5003.5 FD, Reserve Transfer	\$10,000.00	\$0.00	\$0.00	
Fire Department Income Total	\$26,700.00	\$13,647.00	\$2,050.00	
5004.0 Other Income				
5004.1 Kiewitt Transfer	\$0.00	\$0.00	\$0.00	
5004.7 General Reserve Transfer	\$45,000.00	\$0.00	\$50,000.00	Major park upgrades, applying for grants, must show available funds
5004.2 Purchase Card Rebate	\$340.00	\$485.98	\$500.00	
5004.3 Copies	\$20.00	\$62.40	\$20.00	
5004.4 Fireworks Donations	\$5,000.00	\$9,087.00	\$6,000.00	
5004.6 Misc. Income	\$0.00	\$825.00	\$0.00	
Other Income Total	\$50,360.00	\$10,460.38	\$56,520.00	
5005.0 San Bernardino County Tax Share	\$225,000.00	\$230,851.52	\$192,000.00	
TOTAL	\$303,500.00	\$256,351.83	\$252,500.00	

EXPENSE TOTALS	2019/20 B	2019/20 A	2020/21 P	Notes
1000.0 Administration	\$77,500.00	\$112,472.46	\$79,000.00	
2000.0 Park and Recreation	\$103,600.00	\$30,083.76	\$89,000.00	
3000.0 Street Lights	\$6,500.00	\$4,972.00	\$6,500.00	
4000.0 Fire Department	\$115,900.00	\$82,490.86	\$78,000.00	

TOTAL	\$303,500.00	\$230,019.08	\$252,500.00
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