

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE
NEWBERRY COMMUNITY CENTER 30884 NEWBERRY ROAD, NEWBERRY
SPRINGS, CALIFORNIA ON

August 25, 2026 at 6:00 P.M.

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at (760) 257-3613. Normal office hours are Wednesday, Thursday and Friday from 12 p.m. until 4 p.m.

AGENDA

6:00 P.M. PUBLIC SESSION

Call the Meeting to Order- Pledge of Allegiance

Roll Call: Director Deel, Director Matson, Director Roberts, Director Springer,
Director Unger

1. Approval of Agenda

2. Approval of Minutes

- A. Regular Board Meeting Draft Minutes of July 28, 2026
- B. Special Board Meeting Draft Minutes of August 05, 2026

3. Public Comments: *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time). If you have a comment, please proceed to the podium and if necessary wait in line for your turn. Thank you for your cooperation.*

A. General Public

B. Agency Reports *(to be included in the Supporting Documents written*

Reports must be submitted to GM or Secretary)

- a) Sheriff Captain Conley / Lieutenant Eric Mello

4. NCSD Reports

(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)

- A. General Manager - GM Vanek
- B. Fire Department - Chief Lanier
- C. Financial Reports - GM/Treasurer Vanek - Balance Sheet, Budget vs Actuals
- D. Cadiz Water Project Committee - Director Springer
- E. Directors Comments (1 min.)

5. Agenda Items-

- A. **Adopt policy 3020 Budget Preparation for NCSD Budget Meetings to Require All Board Members attend meetings to discuss and complete following year's budget; Discussion/Possible Action; submitted by Director Matson**

- B. **Policy 5020 Revision Board Meeting Agenda; Discussion/Possible Action; Submitted by Director Deel**

Agenda 5020 Board Meeting Agenda sets the policy for creating the agendas for Newberry Community Services District. This revision adds sections 5020.1.2, 5020.5, and 5020.5.1.

- C. **Review and consideration of increasing Facility Use deposit for CSD Building; Discussion/Possible Action; Submitted by General Manager Vanek and Fire Chief Lanier**

Discuss and consider amending the current Facilities Use Agreement Policy 7007 to increase the required facility use deposit from \$80 to \$260 to better cover cleaning costs and ensure the CSD building is returned in an appropriate condition.

D. Agenda Item: Pay Increase for General Manager and Fire Chief Lanier; Discussion/Possible Action; Submitted by Director Deel

The approved budget for 2026/2027 included raises for staff. To authorize the raises we need to approve the hourly amounts. Cost of Living for 2026 is 3%.

1. General Manager's hourly rate currently is \$21.50; recommended hourly rate for 2026/2027 is \$23.15 which is a 7.68% increase.

2. 2026/2027 Budget included the Fire Chief as paid staff. The hourly wage budgeted was \$24.41 for 12 hours per week. This is a 4.26% increase from the FD Admin wage.

E. Newberry Fire 2026 Policy- Overview of Fire Department Policies for Safety, Operations, Training, and Community Engagement; Discussion/Possible Action; Submitted by Fire Chief Lanier

F. NCSD Future budget Sustainability; Discussion only; Submitted by Director Matson

G. Parkland Update discussion / Kickball Tournament Update; Discussion/Possible Action; Submitted by Director Matson

H. Board Consideration and Approval of the Auditor's Engagement Letter for Fiscal years ending June 30, 2025 and June 30, 2026; Discussion/Possible Action; Submitted by General Manger Vanek

I ask that the Board approve and sign the engagement letter from our Auditor David Graves for fiscal years 2024/2025 and 2025/2026.

I. The Newberry CSD Board strives to maintain a current copy of the District Policy Manual on the CSD website for use by both the CSD and by the public; Discussion/Possible Action; Submitted by Director Unger

The version of the Policy Manual currently on the website appears to be four years old and the pages of the Policy Manual do not show the date that the Policy Manual was issued. This Agenda item proposes to revise CSD Policy 1000 by adding two new sections. The first proposed revision requires that the Policy Manual that is on the website be the most current version. The second proposed revision requires that each page of the Policy Manual contains the date that the Policy Manual was issued. These two revisions, if approved by the Board, will allow CSD Directors, employees and members of the public access to current CSD policies

**6. Approve Bills Paid and Presented; Discussion/Possible Action;
GM/Treasurer Vanek.**

7. Unfinished and New Business

Meeting of the Parkland Committee
North Property Meeting
Regular NCSD Meeting is 9/22/26

7. -Closed Session-

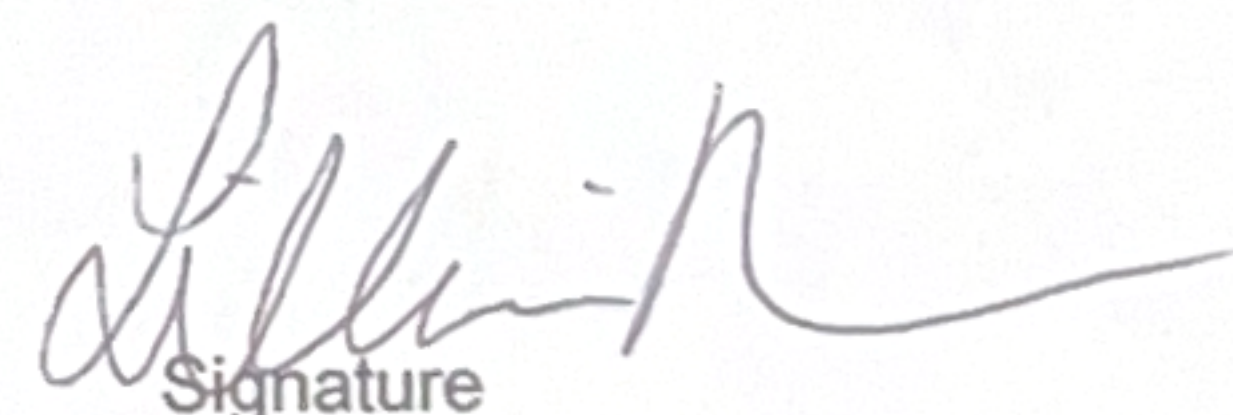
**Public Employee Performance Evaluation – General Manager
Gov. Sec. Code 54954.5(e) per Policy 2175 (in Supporting
Documents) Discussion/Possible Action; Submitted by
Director Deel**

8. Report from Closed Session

9. Adjournment

I, Lillian Plascencia

Print name


Signature

declare under penalty of perjury that I am a Board member or designated Staff member of the Newberry Community Services District and that this agenda was posted at least 72 hours prior to the meeting on a District office Display Board and on the District's Website at www.NewberryCSD.net.