

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE
NEWBERRY COMMUNITY CENTER 30884 NEWBERRY ROAD, NEWBERRY
SPRINGS, CALIFORNIA ON

Minutes of the Regular Meeting on June 24, 2025 at 6:00 P.M.

After an Invocation by Rose Beardshear, the Meeting was called to order at 6:02 pm
Pledge of Allegiance by Director Roberts

Present : Director Deel, Director Matson, Director Roberts, Director Springer,
Director Unger

Also Present: General Manager/Treasurer Vanek, Fire Chief Lanier, Captain
Markegard, and members of the Public.

1. Approval of Agenda

Motion by **Director Roberts 2nd by Director Springer** to approve the agenda for the
Regular Meeting of June 24, 2025 as Amended

Rose Beardshear stated that Agenda Item 5. A should not state "which" site plan.
The original plan from Carlos was that there would be two site plans that the public
could review and make comments on what they liked and didn't like. The goal is to
come up with a site concept plan that combines all the Community input aligned
with the goals of the CSD.

Director Deel said that we were told that the NCSD should schedule a public
meeting to receive comments on the two proposals and that Director Matson could
facilitate the meeting. And that with the uncertainty in the National Park Service we
shouldn't put this off. The decision was made to have this on the June 24th agenda
as the 1st item for the convenience of members of the public. After hearing from
the public, the NCSD would then select which one Feasibility study to work with.
NCSD tabled Item 5A and NCSD will contact Carlos for clarification.

- Table Item 5A to the July 22, 2025 Meeting

Vote: Ayes 4 Directors Deel, Roberts, Springer, Unger

Noes 1 Directors Matson,

Absent: _____ Directors Deel, Matson, Roberts, Springer, Unger

2. Approval of Minutes

A. Regular Board Meeting Draft Minutes of May 15, 2025 as presented.

B. Regular Board Meeting Minutes of May 27, 2025 as presented.

Motion by **Director Deel 2nd by Director Roberts** to approve the Regular Board Meeting Draft Minutes of May 15, 2025 and the Regular Board Meeting Minutes of May 27, 2025 as presented (corrected).

Vote: Ayes 4 Directors Deel, Matson, Roberts, Springer,
Noes 1 Directors Unger
Absent: _____ Directors Deel, Matson, Roberts, Springer, Unger
Unanimous

- 3. Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*

A. General Public

B. Agency Reports

1. Community Reports- Steven Reyes, Supervisor Rowe's Field Representative
-Not in Attendance. No Report
2. Sheriff Captain Ron Markegard
-Written Report
3. CHP- Captain Meeker
-Not in Attendance. No Report

- 4. NCSD Reports** *(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)*

- A. General Manager – GM Vanek
- B. Fire Department - Chief Lanier
- C. Financial Reports – GM/Treasurer Vanek - Balance Sheet, Budget vs Actuals
- D. Directors Comments (1 min.)

Director Unger: When a director makes a comment it needs to reflect in the Minutes

Director Matson: I visited the Soitec solar field, it's a safety hazard to our community. I propose we write a letter to Supervisor Rowe addressing this and making her aware of the concerns.

Director Roberts: Agreed with Director Matson and added that broken glass from the solar panel's damages people's homes and ends up on the roads.

Director Deel: What a great crew our Fire Department has. It was heartwarming to see them having such a good time together at the Firefighters' Appreciation Dinner. It shows what a good job Chief Lanier, Assistant Chief

Rogers, and Captain Jay Potter has done and is doing to build those relationships. And thank you to JoJo and Steve Miller for the delicious dinner.

I attended the Flagstar Government Banking Town Hall on Monday, June 9th. It was basically an overview of the Flagstar organization and introduced their officers and department heads. I asked our contact about our being told that in case of a bank failure the Government accounts are paid 1st. I asked where I would find that in the regulations? Her answer was that it wasn't actually codified. So I will ask the CSDA CFO where to find it and see what he says.

Kudos to our GM for getting a Financial Transition Report report – that we had no idea was required – completed. The Office of the State Controller would have sent a team to our office to do the report and we would have had to pay the bill. All because the notices were going to the wrong PO Box.

From Supervisor Cook's email: Please remember that possession of any type of fireworks, including "safe and sane" fireworks, is illegal in unincorporated areas of San Bernardino County. Residents can help by reporting illegal fireworks activity promptly using the following options:

- Report the location of illegal fireworks and sales
- Report illegal fireworks in the High Desert (excluding Victorville): 760-956-5001
- Anonymously report illegal fireworks: 1-800-47-ARSON

Together, we can keep our communities safe from the threat of wildfires.

5. Agenda Items- Discussion/Possible Action

A. Rivers, Trails & Conservation Assistance Grant Program – Discussion Possible Action; Submitted by Director Matson and Roberts GM Vanek.

A Feasibility study, illustrating Newberry Springs Park's capacity to accommodate certain outdoor space elements and recreational experiences is available at the NCSD building. This should not be interpreted as a "Site Design" or a construction document. Newberry CSD wants to hear from our residents which study they feel we should use as a basis for a plan for upgrading our parkland.

- Director Matson states that not all items on either concept plan will fit in the park. There will have to be some eliminations and receive grant money to cover cost. Director Matson is frustrated with the lack of communication between Carlos and the CSD.
- **-Tabled to July 22, 2025 Meeting**

B. Search for an Attorney – Discussion Possible Action; Submitted by GM Vanek and Director Deel.

As our attorney is stepping down, we will be sending out RFPs for a General Counsel. We received a list from the CSDA plus Director Matson made contact with several attorneys at the last CSDA conference.

-Tabled to July 22, 2025 Meeting

C. 2025/2026 Budget Discussion, Possible Action; Submitted by GM Vanek, Chief Lanier, Director Roberts and Director Deel.

Deadline is June 30, 2025. Suggested wages are added. These amounts are negotiable. It is attached for comments.

Motion by **Director Deel 2nd by Director Roberts** to subtract \$2,000.00 from line Item 4002.3 and \$1,482.33 from line Item 1009.2 to balance the Budget Income and Expenses

Vote: Ayes 4 Directors Deel, Matson, Roberts, Springer
Noes 1 Director Unger
Absent: _____ Directors Deel, Matson, Roberts, Springer, Unger
Unanimous

Motion by **Director Roberts 2nd by Director Matson** to approve the proposed budget as amended.

Vote: **Unanimous**

6. Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek.

Motion by **Director Roberts 2nd by Director Matson** to Approve bills paid and presented.

Vote: **Unanimous**

7. Unfinished and New Business

Parkland Execution Committee

Next Regular NCSD Board Meeting will be held July 22, 2025.

Director Springer: To have the CSD send a letter to the appropriate Supervisor regarding the safety risks and hazards from the abandoned Solar Field.

Director Matson: Apologizes for the Parkland Improvement meeting delay and being tabled to next month.

Director Deel: The CSD will have a Special Meeting on June 25th to speak with our Attorney.

8. Adjournment

Motion by **Director Matson 2nd by Director Roberts** to adjourn the June 24th meeting.

Vote: **Unanimous**

Meeting Adjourned at 7:37 pm

Paula Deel
Paula Deel, President

7-24-25
Date

Kayleen Vanek
Kayleen Vanek, General Manager

7/24/2025
Date