

# **NEWBERRY COMMUNITY SERVICES DISTRICT**

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE  
NEWBERRY COMMUNITY CENTER 30884 NEWBERRY ROAD, NEWBERRY  
SPRINGS, CALIFORNIA ON

**February 25, 2025, AT 4:30 P.M.**

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at (760) 257-3613. Normal office hours are Wednesday, Thursday and Friday from 12 p.m. until 4 p.m.

## **AGENDA**

### **4:30 P.M. CLOSED SESSION**

**Public Employee Performance Evaluation Completion – General Manager - Gov.  
Sec. Code 54954.5(e)**

Roll Call: Director Deel, Director Matson, Director Roberts, Director Springer, Director Unger

### **6:00 P.M. PUBLIC SESSION**

**Reconvene The Meeting of Board of Directors**

Call the Meeting to Order - Pledge of Allegiance

Roll Call: Director Deel, Director Matson, Director Roberts, Director Springer,  
Director Unger

### **1. Approval of Agenda**

### **2. Approval of Minutes**

- A. Special Board Meeting Draft Minutes of 01/28/2025
- B. Special Board Meeting Draft Minutes of 01/30/2025

**3. Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*

**A. General Public**

**B. Agency Reports**

1. Community Reports- Steven Reyes, Supervisor Rowe's Field Representative
2. Sheriff Captain Ron Markegard
3. CHP- Captain Meeker

**4. Reports** *(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)*

- A. General Manager – GM Vanek
- B. Fire Department - Chief Lanier
- C. Financial Reports – GM/Treasurer Vanek - Balance Sheet, Budget vs Actuals
- D. Directors Comments (1 min.)

## **5. Agenda Items- Discussion/Possible Action**

### **A. Proposed Community Alert System Policy 1073 -Discussion and Possible Action; Submitted by Director Unger and Director Deel.**

An updated response from Captain Markegard regarding community alerting system options when natural disasters occur.

### **B. Rivers, Trails and Conservation Assistance Grant Program - Discussion/ Possible Action; Submitted by Rose Beardshear.**

On February 6<sup>th</sup>, the Parkland Project workshop was held at the CSD building with Carlos Flores, our NPS Landscape Architect and partner, the Newberry community involvement for planning structural ideas and placements on the CSD property.

**C. Update of Eide Bailly Services - Discussion, Possible Action; Submitted by GM Vanek and Director Matson.**

Eide Bailly has provided a detailed report on the current status and findings from the completion of the 1-year contract agreement. The costs for using Eide Bailly's monthly maintenance bookkeeping services moving forward are asked to be discussed.

**D. Applying for Grants for New CSD Property Purchase - Discussion, Possible Action; Submitted by CSD Staff and Director Matson.**

CSDA Field Coordinator, Chris Palmer has provided resources of grant options that can be applied for in efforts to receive funding. These grants are to be reviewed by the Board and communicated with Staff on delegating grant applying tasks.

**E. Property Discussion Discussion, Possible Action; Submitted Director Matson.**

The new purchased 20 acre property for the Newberry CSD and Fire Department has been acquired. Discussion on the next planning steps is being proposed.

**F. Project List - Discussion and Possible Action; Submitted by Director Deel.**

A new update to the project list has been made. Review and additional suggestions are welcomed.

**G. Policy 5020 Board Meeting Agenda- Discussion and Possible Action; Submitted by Director Unger.**

A revision to Policy 5020 has been submitted by Director Unger for Boards approval.

**H. Park and Recreation Dug Out Remodel Discussion, Possible Action; Submitted by CSD Staff.**

The ballfields dug out has been removed by C & M fence due to wind destruction. C & M Fence suggests rebuilding a new dug out with a more solid foundation. Approval of the estimated quote to complete new structure is requested.

**I. Commercial Freezer Purchase for Mojave Trails- Discussion and Possible Action; Submitted by CSD Staff**

The electrical outlet that was approved to serve as an outlet for the Commercial Freezer for the CSD building has been completed. An approval of which commercial freezer to purchase is asked by the Board from the options given.

**J. Patio Cover/ Semi Closed in Building for Rigs Outside - Discussion and Possible Action; Submitted by Chief Lanier.**

Updated Status of closure options for the Fire Departments trucks and equipment.

**6. Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek.**

**7. Old and New Business**

**8. Adjournment**

I, Marchelle Hall

Print name

*MARCHELLE HALL*

Signature

*Marchelle Hall*

declare under penalty of perjury that I am a Board member or designated Staff member of the Newberry Community Services District and that this agenda was posted at least 72 hours prior to the meeting on a District office Display Board and on the District's Website at [www.NewberryCSD.net](http://www.NewberryCSD.net).