

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE
NEWBERRY COMMUNITY CENTER 30884 NEWBERRY ROAD, NEWBERRY
SPRINGS, CALIFORNIA ON

December 16, 2025 at 6:00 P.M.

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at (760) 257-3613. Normal office hours are Wednesday, Thursday and Friday from 12 p.m. until 4 p.m.

AGENDA

6:00 P.M. PUBLIC SESSION

Call the Meeting to Order- Pledge of Allegiance

Roll Call: Director Deel, Director Matson, Director Roberts, Director Springer,
Director Unger

1. Approval of Agenda

2. Approval of Minutes

A. Regular Board Meeting Draft Minutes of November 18, 2025

3. Public Comments: *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*

A. General Public

B. Agency Reports *(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)*

1. Sheriff Captain Ron Markegard
2. CHP- Captain Meeker

4. NCSD Reports

(to be included in the Supporting Documents written Reports must be submitted to GM or Secretary)

- A. General Manager – GM Vanek
- B. Fire Department - Chief Lanier
- C. Financial Reports – GM/Treasurer Vanek - Balance Sheet, Budget vs Actuals
- D. Directors Comments (1 min.)

5. Agenda Items- Discussion/Possible Action

A. Per Policy 5010 Board Meetings NCSD is to have an Annual Organizational Meeting at the Regular December meeting. Action Item; Submitted by Director Deel

5010.5 Annual Organizational Meeting. The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will elect a President and a Vice President from among its members to serve during the coming calendar year.

B. Update Policy 5010 Board Meetings; Discussion/Possible Action; Submitted by Director Deel

Policy 5010 uses the term Chairperson in Sections 5010.6 and Section 5010.7. The correct term should be President per Section 5010.5 of the same policy.

C. Revision of Policy 2175 – Performance Evaluation – General Manager; Discussion/Possible Action; Submitted by Director Deel

Several Webinars have recommended this procedure for improving the Evaluation process but did not include step by step directions. The Webinar on Performance Evaluations presented by Martin Rauch, Rauch Communication Consultants, Inc. included the step by step process.

D. Review of Policy 7020 Discretionary Spending – Fire Chief; Discussion/Possible Action; Submitted by Director Deel

We are required to review our policies and if needed bring them up to date. There are no changes in the policy except for the approval date.

E. Cadiz Water Project, Discussion/Possible Action;

Submitted by Director Deel and Director Matson

Director Deel- If the Cadiz Water Project is successful, Newberry Springs could benefit from their pumping water from Fenner Gap through Newberry Springs to Barstow, Victorville and beyond. NCSD Committee of Volunteers are Karen Grey, Mike Matson, Paul Deel, Robert Shaw, Robert Springer (Temporary Chairman), Ted Stimpfel, Brad Forshner, Rose Beardshear, and Matt Adams. Meetings will begin in January.

F. Motion to Revise Policy 1020 (Conflict of Interest) to include FPPC Distance Guidelines. Discussion/Possible Action; Submitted by Director Unger

Newberry residents expect CSD decisions and actions to be honestly made and to be independent of the personal financial interests of Directors and of all District employees. To achieve this high level of integrity and to nurture the public's trust in District decisions, all Directors and CSD personnel need to clearly understand how and when a CSD decision is free of a conflict of interest. This Agenda item revises CSD Policy 1020 (Conflict of Interest) to specify the distances, as defined by the FPPC, between a CSD Director's property and District-transacted property. Adopting this policy revision will better assist CSD Directors and employees to abide by and comply with FPPC and CSD conflict of interest requirements.

6. Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek.

7. Unfinished and New Business

Meeting of the North Property Pre-Planning Meeting
Meeting of the Parkland Committee Meeting
January – GM Evaluation (Closed Session)
Cadiz Water Project Committee Meeting
Regular NCSD Meeting is 1/27/2025

8. Adjournment

I, Lillian Plascencia

Print name



Signature

declare under penalty of perjury that I am a Board member or designated Staff member of the Newberry Community Services District and that this agenda was posted at least 72 hours prior to the meeting on a District office Display Board and on the District's Website at www.NewberryCSD.net.