

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE
NEWBERRY COMMUNITY CENTER
30884 NEWBERRY ROAD, NEWBERRY SPRINGS, CALIFORNIA ON
February 22, 2022 AT 6:00 P.M.

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at 760- 257-3613. Normal office hours are Wednesday, Thursday and Friday Noon until 4 p.m.

AGENDA

Call the meeting to order- Pledge of Allegiance

Roll Call.

1. Approval of Agenda

2. Public Comments: *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors.*

a. General Public

b. Community Reports-

***County Supervisor-**

***Sheriff**

*** CHP**

3. Reports

a. General Manager

b. Fire Department

c. Air Quality Monitoring Report

d. Civic Hub "Available Property" Report

4. Agenda Items- Discussion/Possible Action

A. Revise Policy#2300 General Manager

Proposed by: Director Deel & Unger

Discussion/Possible Action

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B. Revise Policy# 2370 District Treasurer

Proposed by: Director Deel & Unger
Discussion/ Possible Action

C. Create Job Description: Policy# 2365 Office Assistant

Proposed by: Director Deel & Unger
Discussion/Possible Action

D. Revise Policy#2360 District Secretary

Proposed by: Director Deel & Unger
Discussion/Possible Action

E. Create Job Description- Policy# 2380 Fire Department Office Administrator

Proposed by: Fire Chief Lanier
Discussion/Possible Action

F. Create Policy - Policy# (8000) Fire Letter/Conditioning Requirements.

Proposed by: Fire Chief Lanier
Discussion/Possible Action

G. Create Policy- Policy# ____ Rate Schedule – Construction Conditioning Letters/Inspections.

Proposed by: Fire Chief Lanier
Discussion/Possible Action

H. Create Policy- Policy#__ Newberry CSD Salary Schedule

Proposed By: Director Deel
Discussion/Possible Action

I. Discussion on the Appropriate Salary Increase for the General Manager.

Temporary raise increase from October 2021 Meeting to be brought back to Board.

Proposed by: Board
Discussion/Possible Action

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J. Update Ballfield/Park

Discussion/Possible Action

K. Approval of Minutes for January 25, 2022.

Discussion/Possible Action

L. Approve Bills Paid and Presented

Discussion/Possible Action

5. Old and New Business

6. Directors Comments (1 min.)

7. Adjournment-

I, Print name Jodie Howard / Sign name Jodie Howard declare under penalty of perjury that I am a Board member or designated Staff member of the Newberry Community Services District and that I posted this agenda at least 72 hours prior to the meeting in a place accessible to the public and on the District's Website at www.NewberryCSD.net