

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

A REGULAR MEETING OF THE BOARD OF DIRECTORS WILL BE HELD AT THE
NEWBERRY COMMUNITY CENTER
30884 NEWBERRY ROAD, NEWBERRY SPRINGS, CALIFORNIA ON

September 26, 2023, AT 6:00 P.M.

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at 760- 257-3613. Normal office hours are Wednesday, Thursday and Friday noon until 4 p.m.

AGENDA

Call the meeting to order- - Pledge of Allegiance

Roll Call: Director Deel, Director Matson, Director Roberts, Director Springer, Director Unger

1. Approval of Agenda

2. Approval of Minutes

A. Regular Board Meeting Draft Minutes 8/22/2023

3. Public Comments: *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors.*

A. General Public

B. Community Reports-

1. County Supervisor-Elaine Villareal, Representative-
2. Sheriff Captain Ron Markegard-
3. CHP Sargent Carmichael-

3. Reports

A. General Manager – GM Vanek

Scoreboard Cover; Yard Service Update; Secretary Posting; Sign for Fitness Park,

B. Temporary CSD Administrator – Daphne Lanier

C. Fire Department - Chief Lanier

D. Financial Reports – GM Vanek

Balance Sheet, Budget vs Actuals

E. Air Quality Monitors - Director Unger

F. Directors Comments (1 min.)

4. Agenda Items- Discussion/Possible Action

A. Director’s Fiduciary Responsibility – Discussion Only – Director Unger

The suggestions in the Institute for Local Self-Government publication “Everyday Ethics for Local Officials – Fiduciary Duties and Public Service” will be reviewed and discussed.

B. Revise Policy 5070 to Incorporate Robert’s Rules of Order – Discussion/Possible Action – Director Unger

Robert’s Rules of Order is America’s foremost guide to parliamentary procedure. The CSD

needs to demonstrate to the public that it intends to conduct orderly and productive meetings.

C. 2012-2013 Grand Jury Report – Discussion and Possible Action – Director Unger

There appear to be numerous items in the 2012-2013 San Bernardino County Grand Jury Final Report that appear to currently be unaddressed. The Directors will begin a discussion leading to addressing these items. Because of the scope of the report, a Special Meeting may be needed to address these items in full.

D. Policy 2300 – General Manager Job Description – Discussion/Possible Action – Director Unger and Director Deel

The proposed revision of Policy 2300 adds a list of required management classes and a bonus reimbursement incentive for completing classes beyond just the required classes.

2300.1.2 Remove “and the Board of Directors” on the 2nd line and 2 other changes in same paragraph. The GM hires and fires staff and volunteers.

E. Solar Projects Inquiry to Supervisor Rowe – Discussion/Possible Action – Director Unger

Local realtors and Newberry residents are receiving solicitations to sell or lease their land within Newberry Springs to solar developers who want to build solar energy projects within Newberry. Should the Board request clarification from Supervisor Rowe regarding whether permitting of these projects by the County is legal?

F. Shall the NCS D write a letter to the California Public Utilities Commission in Support of Frontier Communications’ CPC FFA Broadband Grant Application, FTR San Bernardino 2B. Discussion/Possible Action

The Frontier Communications’ CPC FFA Broadband Grant Application, FTR San Bernardino 2B, will connect over 1,600 unserved households in the Newberry Springs Area in the Mojave Desert within San Bernardino County. The area includes the communities of Newberry Springs, Daggett, and Yermo.

G. Transformative Climate Communities Grant Report for the Newberry CSD Building and Park for Planning or Project Development Funds. Discussion/Possible Action:

Directors Matson and Roberts, Rose Beardshear Report from Committee: *Application sent August 1st. Update Shall we move this item to Reports: GM*

H. New Policy 2116 or 7008 to Govern the Using of Liaisons to Assist the GM, Discussion/Possible Action, Director Springer

Communication or cooperation which facilitates a close relationship between people or organizations. Being a tiny CSD when we have special projects our staff may have a difficult time taking care of everything. We have been doing this for some time – Directors Matson and Unger working on the park getting the scoreboard up and working for the kickball game; Director Springer helping with the Fire Department; Director Deel helping with financials and Policies etc., Director Roberts advising regarding contracting. We work at the request of the GM and can only do what the GM gives us permission to do.

Park & Rec Liaison – Director Matson
Fire Department Liaison – Director Springer
Office/Financial Liaison – Director Deel
Street Lights & CSD Building Liaison – Director Roberts
Events – Director Unger

I. Policy to Provide Public Wi-Fi in the Community Center Building Discussion/Possible Action, Staff

If the Board decides to have Public Wi-Fi, we need to include a policy to govern it. Staff is to report on cost and procedure.

J. 2023 Pistachio Festival Kickball Tournament Status – Discussion/Possible Action, Director Matson Update

K. MOU for Use of Vacant Lot Across Newberry Rd for Auxiliary Parking for Events Held at the NCSD, Discussion/Possible Action, Staff

L. Pumpkin Patch Sponsorship – Discussion/Possible Action – GM Vanek & Chief Lanier

The Chamber of Commerce has given up sponsorship of the Pumpkin Patch. It is scheduled for October 21st. Do we want to sponsor this event?

5. Approve Bills Paid and Presented; Discussion/Possible Action; GM Vanek

6. Old and New Business

7. CLOSED SESSION GOV. SEC. CODE 54954.5(e) Public Employee Performance Evaluation - General Manager

8. Report from Closed Session

9. Adjournment

I, Paula Deel

Print name



Signature

declare under penalty of perjury that I am a Board member or designated Staff member of the Newberry Community Services District and that this agenda was posted at least 72 hours prior to the meeting on a District office Display Board and on the District's Website at www.NewberryCSD.net.