

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

## Minutes of the Regular Board Meeting on December 16, 2025 at 6:00 P.M.

In compliance with the American with Disabilities Act and Government Code section 54954.2, if you need special assistance to participate in the District Meeting or other services offered by the District, please contact the District Office at (760) 257-3613. Normal office hours are Wednesday, Thursday and Friday from 12 p.m. until 4 p.m.

After invocation by Paul Deel, the meeting was called to order at **6:01 P.M.**  
The pledge of allegiance was led by Director Matson

**Present were:** Directors Deel, Director Matson, Director Unger, and Director Springer Joined the meeting at 6:14 P.M. Director Roberts was Absent.

**Also present:** General Manager Vanek , Fire Chief Lanier, District Secretary Plascencia, and members of the public.

### 1. Approval of Agenda

Director Deel- #7 Unfinished business date change from 1/27/2025 to 1/27/2026

Motion by Director Matson to Move Item A to the end of Agenda after Item F.  
2<sup>nd</sup> by Director Unger to approve the agenda as revised.

**Vote:** Ayes: 3 Directors Deel, Matson, Unger

Noes: 0

Absent: 2 Director Springer, Director Roberts

### 2. Approval of Minutes

Director Deel- Item 5B (Appoint) Strike out the word. Capitalize the S in Springer.

Motion by Director Unger and 2<sup>nd</sup> by Director Matson to approve the regular meeting draft minutes from November 18, 2025 as revised.

**Vote:** Ayes: 3 Directors Deel, Matson, Unger

Noes: 0

Absent: 2 Director Springer, Director Roberts

**3. Public Comments:** *Anyone wishing to address any matter pertaining to District business listed on the agenda or not, may do so at this time. However, the Board of Directors may not take action on items that are not on the agenda. The public comment period may be limited to three (3) minutes per person. Any member may speak on any agenda item at the time the agenda item is discussed by the Board of Directors. (Comments will be included in the Supporting Documents if written Reports are submitted to the GM or Secretary by meeting time).*

**A. General Public**

**Ted Stimpfel-** Yermo planning for plastic processing plant and truck loading dock.

**Director Springer Joined the meeting at 6:14 P.M.**

**B. Agency Reports (Included in the Supporting Documents)**

1. Sheriff -- Captain Ron Markegard and Lieutenant Eric Mellow

**4. NCSD Reports (Included in the Supporting Documents)**

- A. General Manager – GM Vanek
- B. Fire Department - Chief Lanier
- C. Financial Reports – GM/Treasurer Vanek - Balance Sheet, Budget vs Actuals
- D. Directors Comments (1 min.)

**Director Springer-** Attended event for High-Speed Rail. Warehouse development near Peggy Sues. Suggests we prepare to see potential growth.

**Director Matson-** Completion of Government conference. There is mandatory online conference that require testing. Three Board seats open for election.

**Director Deel- Training** - December 2nd I attended a CSDA Webinar General Manager Evaluations: A Strategic Approach – It was very, very good.

Training - December 10th I attended a CSDA Webinar SB 707 Brown Act Revamp. It was interesting. It will be available on CSDA's website as an "On Demand Webinar" in about 2 weeks.

Training – January 7th 2026, 1-4pm is LAFCO's In-Person Workshop: Navigating Governance and Finance in Special Districts by Rick Wood, CSDA's CFO...Site is at Mojave Water Agency, 13846 Conference Center Dr., Apple Valley, CA 92307. This is Required SB 827 Finance and Fiscal Training for Directors and GM. Register on the CSDA Website. No cost to San Bernardino CSDs. Registration is full and an Online Webinar will be available shortly.

New SBO County link to report animal-related incidents. It captures the location for you. It is also available on Facebook at San Bernardino Animal Control page. Please utilize the link.

## 5. Agenda Items- Discussion/Possible Action

### A. Update Policy 5010 Board Meetings; Discussion/Possible Action; Submitted by Director Deel

Policy 5010 uses the term Chairperson in Sections 5010.6 and Section 5010.7. The correct term should be President per Section 5010.5 of the same policy.

Motion by Director Matson to revise Chairperson to President in sections 5010.6 and 5010.7; 2<sup>nd</sup> by Director Springer.

**Vote:** Ayes 4 Directors Deel, Matson, Springer, Unger

Noes 0

Absent 1 Director Roberts

### B. Revision of Policy 2175 – Performance Evaluation – General Manager; Discussion/Possible Action; Submitted by Director Deel

Several Webinars have recommended this procedure for improving the Evaluation process but did not include step by step directions. The Webinar on Performance Evaluations presented by Martin Rauch, Rauch Communication Consultants, Inc. included the step by step process.

Motion by Director Matson to accept the changes in policy 2175 as presented, 2<sup>nd</sup> by Director Unger.

**Vote:** Ayes 4 Directors Deel, Matson, Springer, Unger

Noes 0

Absent 1 Director Roberts

**C. Review of Policy 7020 Discretionary Spending – Fire Chief; Discussion/Possible Action; Submitted by Director Deel**

We are required to review our policies and if needed bring them up to date. There are no changes in the policy except for the approval date.

Motion by Director Unger to approve policy 7020 as presented, 2<sup>nd</sup> by Director Springer.

**Vote:** Ayes 4 Directors Deel, Matson, Springer, Unger

Noes 0

Absent 1 Director Roberts

**D. Cadiz Water Project, Discussion/Possible Action; Submitted by Director Deel and Director Matson**

Director Deel- If the Cadiz Water Project is successful, Newberry Springs could benefit from their pumping water from Fenner Gap through Newberry Springs to Barstow, Victorville and beyond. NCSD Committee of Volunteers are Karen Grey, Mike Matson, Paul Deel, Robert Shaw, Robert Springer (Temporary Chairman), Ted Stimpfel, Brad Forshner, Rose Beardshear, and Matt Adams. Meetings will begin in January.

Discussion only;

Director Springer- Suggests we begin meetings after the holidays possibly having meetings Wednesday or Thursdays at 6PM.

**E. Motion to Revise Policy 1020 (Conflict of Interest) to include FPPC Distance Guidelines. Discussion/Possible Action; Submitted by Director Unger**

Director Deel Requested to table this item until we acquire new legal counsel.

Motion by Director Unger to address the agenda item as presented.

Motion failed due to lack of 2<sup>nd</sup>

Newberry residents expect CSD decisions and actions to be honestly made and to be independent of the personal financial interests of Directors and of all District employees. To achieve this high level of integrity and to nurture the

public's trust in District decisions, all Directors and CSD personnel need to clearly understand how and when a CSD decision is free of a conflict of interest. This Agenda item revises CSD Policy 1020 (Conflict of Interest) to specify the distances, as defined by the FPPC, between a CSD Director's property and District-transacted property. Adopting this policy revision will better assist CSD Directors and employees to abide by and comply with FPPC and CSD conflict of interest requirements.

**F. Per Policy 5010 Board Meetings NCSD is to have an Annual Organizational Meeting at the Regular December meeting. Action Item; Submitted by Director Deel**

5010.5 Annual Organizational Meeting. The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will elect a President and a Vice President from among its members to serve during the coming calendar year.

Director Matson nominates Director Deel as President for the 2026 year.  
Director Deel Accepts.

**Vote:** Ayes 3 Directors Deel, Matson, Springer

Noes 1 Director Unger

Absent 1 Director Roberts

Director Unger nominates Director Springer as Vice President for the 2026 year. Director Springer accepts. No vote was taken.

Director Springer nominates Director Matson as Vice President for the 2026 year. Director Matson accepts.

**Vote:** Ayes 3 Directors Deel, Matson, Springer

Noes 1 Director Unger

Absent 1 Director Roberts

**6. Approve Bills Paid and Presented; Discussion/Possible Action; GM/Treasurer Vanek.**

Tabled until January Meeting

**7. Unfinished and New Business**

Meeting of the North Property Pre-Planning Meeting

Meeting of the Parkland Committee Meeting  
January – GM Evaluation (Closed Session)  
Cadiz Water Project Committee Meeting  
Regular NCSD Meeting is 1/27/2026

**8. Adjournment**

Motion to Adjourn by **Director Springer**; 2<sup>nd</sup> by **Director Matson**.

**Vote:** Ayes 4 Directors Deel, Matson, Springer, Unger

Noes 0

Absent 1 Director Roberts

**Meeting adjourned at 7:25 PM.**

**The next Regular Meeting is scheduled for January 27<sup>th</sup> 2026**

<i>Paula Deel</i>	<i>2-12-2026</i>	<i>Lillian Plascencia</i>	<i>2/12/2026</i>
President Deel	Date	District Secretary Plascencia	Date