

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Board Minutes  
August 25, 2015

Item 1      **Call the meeting to order. 6:01 p.m.**

Item 2      **Roll Call.**

**Present:**      Vice President Deel  
                 Director Royalty  
                 Director Vasseur  
                 Director Shaw

**Absent:**      President Springer

**Also Present :** General Manager Le Hayes, Board Secretary Jodi Howard, District Treasurer Kerri Zurcher , Fire Chief Daphne Lanier, Asst. Fire Chief Corey Rogers and members of the public.

Item 3      **Pledge of Allegiance**  
                 Vice President Deel asked all present to rise, face the flag and recite the Pledge of Allegiance.

Item 4      **Welcome those in attendance.**  
                 Vice President Deel welcomed those in attendance.

Item 5      **Review and Approval of the Agenda**  
                 Motion Director Royalty to approve the agenda as written, Seconded Director Shaw. Vote: Yes Director Deel, Director Royalty, Director Shaw. Abstain Director Vasseur.

Item 6      **Public Comments:**  
                 Ellen Johnson

Item 7      **Representatives from other agencies in attendance.**  
                 No Comment

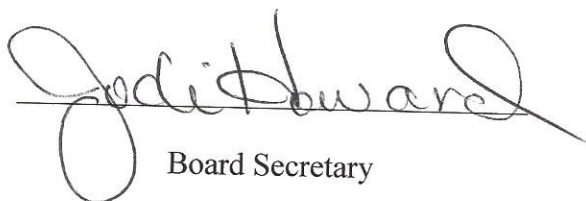
Item 8      **Approval of the Minutes for 7-28-15**  
                 Motion Director Royalty, No Second.

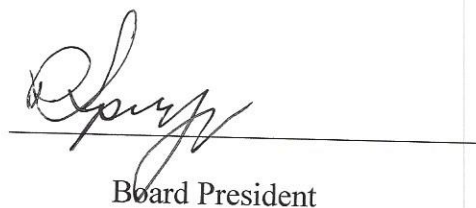
Item 9      **Sheriffs Report**  
                 Lt. Mendoza Reported

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- Item 10      **Treasurers Report**  
Kerri Zurcher Reported
- Item 11      **Fire Department Report**  
Hazardous Condition (No Fire) 1  
Fire 1  
Good Intent Call 1  
Rescue & Emergency Medical Service 19  
  
July Training: 6 Hours of Medical & Target Solution  
August Training: SCBA, Hoses, Airbags, Cribbing & CPR recert.
- Item 12      **Pay bills and approve the bills already paid**  
Motion Director Royalty, Seconded Director Vasseur Vote: Unanimous  
Absent: Director Springer
- Item 13      **General Manager Status Report.**  
General Manager Hayes reported.
- Item 14      **MWA report**  
Ellen Johnson reported Upcoming Baja Meeting @ Newberry Assembly Of God  
Church September 28, 2015.
- Item 15      **Approve Budget for FY 2015/16**  
Motion Director Vasseur, Seconded Director Shaw. **Amended Motion Director  
Vasseur Approve Budget for FY 2015/16 with no implicit or tacit  
expenditures in the budget, Seconded Director Shaw.** Vote: Unanimous.  
Absent: Director Springer
- Item 16      **Shall the Board change meeting date September 22, 2015 to another date,  
One Director, Board Secretary and District Treasurer will be attending  
CSDA Conference?**  
Motion Director Royalty to change meeting date to September 29, 2015,  
Seconded Director Shaw. Vote: Unanimous  
Absent: Director Springer.
- Item 17      **Approve Policy #3020 Budget Preparation**  
Motion Director Vasseur, Seconded Director Royalty. **Amended Motion  
Director Vasseur to modify item #3020.1 to add 2 Board of Directors and the  
Treasurer as Chair of the Committee.** Vote: Unanimous  
Absent: Director Springer.

- Item 18      **Approve Policy# 1020 Conflict of Interest**  
Motion Director Vasseur, Seconded Director Shaw. **Amended motion Director Deel Policy 1020.3 add April 1<sup>st</sup> each year. Seconded Director Vasseur.** Vote: Unanimous Absent: Director Springer.
- Item 19      **Approve Policy #2025 Sick Leave**  
Motion Director Shaw, Seconded Director Vasseur. Vote: Unanimous Absent: Director Springer
- Item 20      **Should an automatic tickle file/calendar be maintained by staff to give Directors and Staff a heads-up for deadlines?**  
Info only
- Item 21      **Conduct Annual Staff Evaluation. Closed Session per Gov. Code 54957.**  
Closed Session 7:17 p.m. Back from closed Session 7:38 No Action taken the Board Postponed to next meeting with all Directors present.
- Item 22      **Old and New Business**  
Information only
- Item 23      **Adjournment: 7:40 p.m.**

  
Board Secretary

  
Board President