

NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

Board Draft Minutes
December 4, 2015

Item 1 **Call the meeting to order. 6:04 p.m.**

Roll Call.

Present: President Springer
 Vice President Deel
 Robert Royalty
 Director Vasseur

Absent: Director Shaw

Also Present : General Manager Le Hayes, Board Secretary Jodi Howard , District Treasurer, Kerri Zurcher and members of the public.

Pledge of Allegiance

President Springer asked all present to rise, face the flag and recite the Pledge of Allegiance.

Item 2 **Review and Approval of the Agenda**

Motion Director Royalty to approve the agenda as written, Seconded Director Vasseur. **Vote: Unanimous. Absent:** Director Shaw

Item 3 **Public Comments:**

No Comment

Item 4 **Representatives from other agencies in attendance.**

Ron Frame Representing Supervisor Lovingood wanted to send their condolences to the families and victims of the San Bernardino shooting.

Item 5 **Approval of the Minutes for November 24, 2015.**

Motion Director Royalty, Second Director Vasseur **Amended Motion Director Vasseur correct the decimal point in item 6. Vote: Unanimous. Absent:** Director Shaw.

Item 6 **Report's- All Report's Deferred to January 25, 2015 Regular Meeting**

- A. Sheriff's**
- B. General Manager-**
- C. District Treasurer-**
- D. Board Secretary**

E. Fire Department- Fire Chief Daphne Lanier
F. MWA/CP-

- Item 7 **Pay bills and approve the bills already paid**
Motion Director Vasseur, Second Director Deel Vote: **Unanimous. Absent:**
Director Shaw
- Item 8 **Presentation of Plaque to Outgoing Director Robert Royalty**
President Springer presented the plaque to Director Royalty thanked him for his 8
years of service on behalf of the citizens of Newberry Springs and the Newberry
CSD.
- Item 9 **Swear In New Directors:** (Election of November 2015
President Springer swore in Larry Clark and Paula Deel. Presented them with
their certificates and election pins.
- Item 10 **Election Of Board President**
Director Deel nominated Director Springer. No other nominations. Director
Springer accepted nomination. Vote: **Unanimous. Absent: Director Shaw**
Director Springer is our ongoing Board President.
- Item 11 **Board President Appointment**
President Springer asked Paula Deel to be the Vice President, She accepted.
Director Deel is our ongoing Vice President.
- Item 12 **Approve letter addressed to Desert Community Bank Removing Robert**
Royalty and adding Larry Clark. Authorized President to sign letter and give
staff direction to submit signed letter to Desert Community Bank.
Motion Director Vasseur. Second Director Deel Vote: **Unanimous. Absent:**
Director Shaw
- Item 13 **Old and New Business**
Director Vasseur requested agenda item for next regular meeting- Post
Policy Manual online?

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Item 14 **Adjournment: 6:29 p.m.**

DRAFT

Board Secretary

Board President

December 2015/January 2016 Expenditures

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Acct</u>	<u>Split</u>	<u>Amount</u>
12/04/2015	15887 ¹	Daphne Lanier	4007.1		\$ 277.05
12/04/2105	15888	Jodi Howard	split		\$ 595.45
			1012.1		
			1012.3		
12/04/2015	15889	Kerri Zurcher	1012.4		\$ 323.23
12/04/2015	15890	Le Hayes	1012.2		\$ 669.63
12/04/2015	15891	Clark Well Service	2003.5		\$ 307.50
12/04/2015	15892	Daphne Lanier	2002.4		\$ 300.00
12/04/2015	15893	Desert Disposal 2003.2		\$ 149.24	
12/04/2015	15894	Larry Clark	1005.0		\$ 50.00
12/04/2015	15895	Mike Strojek	2003.1		\$ 400.00
12/04/2015	15896	Paula Deel	1005.0		\$ 50.00
12/04/2015	15897	Robert Royalty	1005.0		\$ 50.00
12/04/2015	15898	Robert Shaw	1005.0		\$ 50.00
12/04/2015	15899	Robert Springer 1005.0		\$ 50.00	
12/04/2015	15900	Robert Vasseur	1005.0		\$ 50.00
12/04/2015	15901	SCE	2002.2		\$ 197.25
12/04/2015	15902	Verizon Wireless	1010.5		\$ 44.86
12/04/2015	15903	SCE	split		\$ 209.03
		Parking Lot	1002.2	\$ 10.44	
		Grounds	2003.8	\$ 89.74	
		Fire Station	4006.6	\$ 108.85	
12/23/2015	15904	Clark Pest Control	2002.7		\$ 50.00
12/23/2015	15905	Clark Pest Control	4006.4		\$ 50.02
12/23/2015	15906	Christopher Bratt	4007.5		\$ 16.00
12/23/2015	15907	Cory Rogers	4007.5		\$ 104.00
12/23/2015	15908	County of SB ²	2002.5		\$ 373.00
12/23/2015	15909	Daphne Lanier	4007.5		\$ 104.00
12/23/2015	15910	David Wetterman	4007.5		\$ 72.00
12/23/2015	15911	De Lage Laden ³	1010.2		\$ 124.40
12/23/2015	15912	Geo Monitoring 2003.9		\$ 160.00	
12/23/2015	15913	Jay Potter	4007.5		\$ 88.00
12/23/2015	15914	John Sanders	4007.5		\$ 16.00
12/23/2015	15915	Jose Prieto	4007.5		\$ 8.00
12/23/2015	15916	Kyle Whitehead 4007.5		\$ 16.00	
12/23/2015	15917	Mitch Ward	4007.5		\$ 32.00
12/23/2015	15918	Morgan Anderson	4007.5		\$ 8.00
12/23/2015	15919	Robert Robertson	4007.5		\$ 72.00
12/23/2015	15920	SCE	3001.0		\$ 400.34
12/23/2015	15921	Travis Hull	4007.5		\$ 8.00
01/05/2016	EFT	CASDU ⁴	4007.1		\$ 554.10
01/06/2016	15922	Allen Docimo	2003.4		\$ 483.00
01/06/2016	15923	Cory Rogers	4007.5		\$ 32.00
01/06/2016	15924	Daphne Lanier	split		\$ 356.00
			2002.4	\$ 300.00	
			4007.5	\$ 56.00	
01/06/2016	15925	David Wetterman	4007.5		\$ 152.00

01/06/2016	15926	Gerarld Yearsley	4007.5	\$	8.00
01/06/2016	15927	Jay Potter	4007.5	\$	112.00
01/06/2016	15928	John Sanders	4007.5	\$	16.00
01/06/2016	15929	Jose Prieto	4007.5	\$	16.00
01/06/2016	15930	Kyle Whitehead	4007.5	\$	8.00
01/06/2016	15931	Morgan Anderson	4007.5	\$	16.00
01/06/2016	15932	Robert Robertson	4007.5	\$	56.00
01/06/2016	15933	SCE	split	\$	192.81
		Parking Lot	1002.2	\$	7.41
		Grounds	2003.8	\$	33.75
		Fire Station	4006.6	\$	151.65
01/06/2016	15934	Travis Hull	4007.5	\$	24.00
01/06/2016	15935	Verizon Wireless	1010.5	\$	22.43
01/06/2016	15936	Wyatt Caldwell 4007.5		\$	16.00
01/06/2016	15937	SCE	2002.2	\$	176.64
01/12/2016	15938	Dept of Forestry ⁵	4005.3	\$	6,765.00
01/12/2016	15939	Mike Strojek	2003.1	\$	400.00
01/12/2016	15940	US Bank	split	\$	536.21
			(see attached)		
01/20/2016	15941	De Lage Laden ³	1010.2	\$	62.20
01/20/2016	15942	Desert Disposal 2003.2		\$	149.24
01/20/2016	15943	FASIS ⁶	1012.8	\$	1,743.00
01/20/2016	15944	SCE	3001.0	\$	398.03
01/20/2016	15945	Silver Valley Propane	2002.3	\$	463.81
01/20/2016	15946	US Bank	split	\$	3,259.93
			(see attached)		
01/20/2016	15947	Daphne Lanier	4007.1	\$	277.05
01/20/2106	15948	Jodi Howard	split	\$	595.45
			1012.1		
			1012.3		
01/20/2016	15949	Kerri Zurcher	1012.4	\$	323.23
01/20/2016	15950	Le Hayes	1012.2	\$	669.62
01/20/2016	15951	NSHPOA ⁷	1001.0	\$	65.00
01/20/2016	15952	EDD	1012.5	\$	236.53
01/20/2016	15953	Larry Clark	1005.0	\$	50.00
01/20/2016	15954	Paula Deel	1005.0	\$	50.00
01/20/2016	15955	Robert Springer 1005.0		\$	50.00
01/20/2016	15956	Robert Vasseur	1005.0	\$	50.00
01/22/2016	EFT	IRS	1012.5	\$	1,371.78

Notes:

- 1) Error in check numbers at November month End: 15884 was a Voided Check, 15885 was for Advanced Copy for \$59.01 and 15886 was for Clark Pest Control for \$100.00
- 2) 15908: County of San Bernardino Health Permit
- 3) 15911 and 15941: DeLage Laden, lease payment on new office copier
- 4) CASDU EFT payment, Ca State Disbursement Unit Withholding Order Payment for 12/15 and 1/16
- 5) 15938: Dept of Forestry CalFire Dispatching, 2015/16, billed full year, we used to make quarterly payments
- 6) 15943: FASIS, quarterly Worker's Comp payment
- 7) 15951: NSHPOA, CSD ad in October Property Owner's Association Newsletter

Newberry Springs Community Services District
Profit & Loss
 October through December 2015

	Oct - Dec 15
Ordinary Income/Expense	
Income	
5000.0 · Income	
5001.0 · Income-Interest	
5001.1 · Income-Interest, Check Interest	101.41
5001.2 · Income-Interest, CD Interest	119.39
5001.3 · Income-Interest, Savings Acct	9.90
Total 5001.0 · Income-Interest	230.70
5002.0 · Income-Rental Income	
5002.1 · Income-Rent Income, Space Rent	100.00
Total 5002.0 · Income-Rental Income	100.00
5003.0 · Income-Fire Department	
5003.1 · Income-FD, Burn Permits	776.00
Total 5003.0 · Income-Fire Department	776.00
5004.0 · Income-Other Income	
5004.2 · Income-Other Inc, Pur Card Reb	105.00
5004.3 · Income-Other Inc, Copies	1.00
Total 5004.0 · Income-Other Income	106.00
5005.0 · Income, SB County Tax Share	102,965.36
Total 5000.0 · Income	104,178.06
Total Income	104,178.06
Expense	
1000.0 · Administrative-Subtotal	
1002.0 · Annex	
1002.2 · Annex/Parking Lot Electric	-9.77
Total 1002.0 · Annex	-9.77
1003.0 · Auditor Expense	600.00
1005.0 · Directors Stipend	832.95
1006.0 · Education Exp-Staff & Directors	
1006.2 · Education-Books	86.69
Total 1006.0 · Education Exp-Staff & Directors	86.69
1010.0 · Office Expenses	
1010.1 · Office Supplies	173.76
1010.2 · Office Equipment-Maint/Repair	375.60
1010.4 · Postage (US Mail, UPS, FedEx)	117.58
1010.5 · Annex Telephone/Fax	67.29
1010.6 · Subscriptions/Memberships, Adm	909.00
1010.7 · Annex Internet	182.34
Total 1010.0 · Office Expenses	1,825.57
1012.0 · Admin Personnel Expenses	
1012.1 · Board Secretary-Salary	300.00
1012.2 · General Manager-Salary	2,250.00
1012.3 · Office Assistant-Salary	1,800.00
1012.4 · Treasurer - Salary	1,365.00
1012.5 · Fed/State/Local Empl Tay Pmts	475.11
1012.8 · Workers Comp Insurance	1,743.00
Total 1012.0 · Admin Personnel Expenses	7,933.11
1013.0 · SDRMA Insurance-Liab/Bonding	125.00
Total 1000.0 · Administrative-Subtotal	11,393.55

Newberry Springs Community Services District
Profit & Loss
 July through September 2015

	Jul - Sep 15
Ordinary Income/Expense	
Income	
5000.0 · Income	
5001.0 · Income-Interest	
5001.1 · Income-Interest, Check Interest	103.55
5001.2 · Income-Interest, CD Interest	119.29
5001.3 · Income-Interest, Savings Acct	9.89
Total 5001.0 · Income-Interest	232.73
5002.0 · Income-Rental Income	
5002.1 · Income-Rent Income, Space Rent	30.00
Total 5002.0 · Income-Rental Income	30.00
5003.0 · Income-Fire Department	
5003.1 · Income-FD, Burn Permits	442.00
Total 5003.0 · Income-Fire Department	442.00
5004.0 · Income-Other Income	
5004.2 · Income-Other Inc, Pur Card Reb	132.69
5004.3 · Income-Other Inc, Copies	7.00
5004.4 · Income-Other Inc, Fireworks Don	3,580.00
Total 5004.0 · Income-Other Income	3,719.69
5005.0 · Income, SB County Tax Share	2,393.29
Total 5000.0 · Income	6,817.71
Total Income	6,817.71
Expense	
1000.0 · Administrative-Subtotal	
1002.0 · Annex	
1002.2 · Annex/Parking Lot Electric	22.68
Total 1002.0 · Annex	22.68
1003.0 · Auditor Expense	187.50
1005.0 · Directors Stipend	700.00
1006.0 · Education Exp-Staff & Directors	
1006.1 · Education-Tuition	1,650.00
1006.3 · Education-Lodging	1,995.10
1006.4 · Education-Mileage Reimbursement	153.64
Total 1006.0 · Education Exp-Staff & Directors	3,798.74
1008.0 · LAFCO Expense	68.37
1010.0 · Office Expenses	
1010.1 · Office Supplies	156.16
1010.2 · Office Equipment-Maint/Repair	177.00
1010.5 · Annex Telephone/Fax	66.32
1010.6 · Subscriptions/Memberships, Adm	26.48
1010.7 · Annex Internet	243.12
Total 1010.0 · Office Expenses	669.08

Newberry Springs Community Services District
Profit & Loss
 October through December 2015

	Oct - Dec 15
2000.0 · Parks and Recreation - Subtotal	
2002.0 · Community Center Expenses	
2002.1 · CC-Consumable Supplies	29.64
2002.2 · CC-Electricity	528.36
2002.3 · CC-Propane	157.63
2002.4 · CC-Contract Labor/Cleaning	900.00
2002.5 · CC-Health Permits	373.00
2002.6 · CC-Maint/Repairs	2,193.90
2002.7 · Pest Control	100.00
Total 2002.0 · Community Center Expenses	4,282.53
2003.0 · Ground Expenses	
2003.1 · Grounds-Landscaping	1,200.00
2003.2 · Grounds-Disposal Services	447.72
2003.3 · Grounds-Tractor Expense	242.10
2003.4 · Grounds Maint/Repair	550.61
2003.5 · Gounds-Well Maint/Repair	2,697.50
2003.8 · Grounds-Electric	354.17
2003.9 · Gounds-Water Testing	160.00
Total 2003.0 · Ground Expenses	5,652.10
Total 2000.0 · Parks and Recreation - Subtotal	9,934.63
3000.0 · Municipal Services-Subtotal	
3001.0 · Electric - Street Lights	1,196.06
Total 3000.0 · Municipal Services-Subtotal	1,196.06
4000.0 · Fire Department - Subtotal	
4003.0 · FD-Equipment Expense	
4003.1 · FD-Equip Exp, Fuel	1,077.83
4003.2 · FD-Vehicle Maint/Repair	1,639.32
Total 4003.0 · FD-Equipment Expense	2,717.15
4004.0 · FD-Equip Exp, Non-Vehicle	
4004.1 · FD-Equip Exp, NV, Purchase	265.00
4004.3 · FD-Equip Exp, NV, First Aid Sup	104.13
4004.4 · FD-Equip Exp, NV, Equip Fuel	17.90
Total 4004.0 · FD-Equip Exp, Non-Vehicle	387.03
4006.0 · FD-Station Expenses	
4006.1 · FD-Station Exp, Internet	149.85
4006.2 · FD-Station Exp, Maint/Repair	25.33
4006.3 · FD-Station Exp, Office Supplies	68.16
4006.4 · FD-Station Exp, Pest Control	201.50
4006.6 · FD-Station Exp, Electric	421.92
4006.7 · FD-Station Exp, Drinking Water	30.50
Total 4006.0 · FD-Station Expenses	897.26
4007.0 · FD-Firefighter Personnel Exp	
4007.1 · Office Admin-Fire Dept-Salary	1,800.00
4007.5 · FD-Personnel Exp, Call-out Stip	1,696.00
Total 4007.0 · FD-Firefighter Personnel Exp	3,496.00
Total 4000.0 · Fire Department - Subtotal	7,497.44
Total Expense	30,021.68
Net Ordinary Income	74,156.38
Net Income	74,156.38

Newberry Springs Community Services District
Profit & Loss
 July through September 2015

	Jul - Sep 15
1012.0 · Admin Personnel Expenses	
1012.1 · Board Secretary-Salary	300.00
1012.2 · General Manager-Salary	2,250.00
1012.3 · Office Assistant-Salary	1,800.00
1012.4 · Treasurer - Salary	1,260.00
1012.5 · Fedl/State/Local Empl Tay Pmts	1,430.86
1012.8 · Workers Comp Insurance	1,743.00
1012.9 · Staff Mileage	56.00
Total 1012.0 · Admin Personnel Expenses	8,839.86
Total 1000.0 · Administrative-Subtotal	14,286.23
2000.0 · Parks and Recreation - Subtotal	
2002.0 · Community Center Expenses	
2002.2 · CC-Electricity	1,259.46
2002.4 · CC-Contract Labor/Cleaning	900.00
2002.5 · CC-Health Permits	692.00
2002.6 · CC-Maint/Repairs	-709.57
2002.7 · Pest Control	150.00
Total 2002.0 · Community Center Expenses	2,291.89
2003.0 · Ground Expenses	
2003.1 · Grounds-Landscaping	1,200.00
2003.2 · Grounds-Disposal Services	446.24
2003.4 · Grounds Maint/Repair	22.64
2003.5 · Gounds-Well Maint/Repair	2,983.35
2003.8 · Grounds-Electric	355.24
2003.9 · Gounds-Water Testing	35.00
Total 2003.0 · Ground Expenses	5,042.47
Total 2000.0 · Parks and Recreation - Subtotal	7,334.36
3000.0 · Municipal Services-Subtotal	
3001.0 · Electric - Street Lights	1,196.77
Total 3000.0 · Municipal Services-Subtotal	1,196.77
4000.0 · Fire Department - Subtotal	
4003.0 · FD-Equipment Expense	
4003.1 · FD-Equip Exp, Fuel	1,071.45
4003.2 · FD-Vehicle Maint/Repair	485.93
Total 4003.0 · FD-Equipment Expense	1,557.38
4004.0 · FD-Equip Exp, Non-Vehicle	
4004.1 · FD-Equip Exp, NV, Purchase	93.88
4004.2 · FD-Equip Exp, NV, Maint/Repair	54.17
4004.3 · FD-Equip Exp, NV, First Aid Sup	189.95
4004.4 · FD-Equip Exp, NV, Equip Fuel	2.17
Total 4004.0 · FD-Equip Exp, Non-Vehicle	340.17
4005.0 · FD-Dispatching Expense	
4005.2 · FD-Disp Exp, Equip Maint/Repair	86.50
Total 4005.0 · FD-Dispatching Expense	86.50
4006.0 · FD-Station Expenses	
4006.1 · FD-Station Exp, Internet	149.85
4006.2 · FD-Station Exp, Maint/Repair	175.04
4006.3 · FD-Station Exp, Office Supplies	32.93
4006.4 · FD-Station Exp, Pest Control	150.00
4006.6 · FD-Station Exp, Electric	378.20
Total 4006.0 · FD-Station Expenses	886.02

9:08 PM

01/20/16

Accrual Basis

Newberry Springs Community Services District
Profit & Loss
July through September 2015

	<u>Jul - Sep 15</u>
4007.0 · FD-Firefighter Personnel Exp	
4007.1 · Office Admin-Fire Dept-Salary	1,800.00
4007.4 · FD-Personnel Exp, FF Apprec	147.99
4007.5 · FD-Personnel Exp, Call-out Stip	1,520.00
4007.6 · FD-Personnel Exp, Training Exp	549.30
4007.8 · FD-Personnel Exp, DOJ Live Scan	49.00
Total 4007.0 · FD-Firefighter Personnel Exp	<u>4,066.29</u>
Total 4000.0 · Fire Department - Subtotal	<u>6,936.36</u>
Total Expense	<u>29,753.72</u>
Net Ordinary Income	<u>-22,936.01</u>
Net Income	<u><u>-22,936.01</u></u>

8:21 PM
01/20/16

Newberry Springs Community Services District
Reconciliation Summary
US Bank, Period Ending 01/11/2016

	Jan 11, 16
Beginning Balance	536.21
Cleared Transactions	
Charges and Cash Advances - 29 items	-3,259.93
Payments and Credits - 1 item	536.21
Total Cleared Transactions	-2,723.72
Cleared Balance	3,259.93
Uncleared Transactions	
Payments and Credits - 1 item	1,653.36
Total Uncleared Transactions	1,653.36
Register Balance as of 01/11/2016	1,606.57
New Transactions	
Charges and Cash Advances - 2 items	-135.68
Total New Transactions	-135.68
Ending Balance	1,742.25

**Newberry Springs Community Services District
Reconciliation Detail
US Bank, Period Ending 01/11/2016**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						
Cleared Transactions						536.21
Charges and Cash Advances - 29 items						
Credit Card Charge	11/20/2015		Exede Internet	X	-60.78	-60.78
Credit Card Charge	12/10/2015	10005...	Trasctor Joe	X	-99.75	-160.53
Credit Card Charge	12/10/2015		National Trails Asso...	X	-78.99	-239.52
Credit Card Charge	12/10/2015		Tradebit.com	X	-38.90	-278.42
Credit Card Charge	12/16/2015	10005...	Trasctor Joe	X	-99.42	-377.84
Credit Card Charge	12/16/2015		National Trails Asso...	X	-52.22	-430.06
Credit Card Charge	12/17/2015	27385	AED Brand	X	-104.13	-534.19
Credit Card Charge	12/18/2015	043842	National Trails Asso...	X	-12.93	-547.12
Credit Card Charge	12/19/2015		National Trails Asso...	X	-100.00	-647.12
Credit Card Charge	12/19/2015		National Trails Asso...	X	-63.32	-710.44
Credit Card Charge	12/20/2015		National Trails Asso...	X	-54.00	-764.44
Credit Card Charge	12/21/2015	53694	Clemmer Services	X	-756.00	-1,520.44
Credit Card Charge	12/22/2015		Quickbooks	X	-14.00	-1,534.44
Credit Card Charge	12/24/2015		Desert Wireless	X	-49.95	-1,584.39
Credit Card Charge	12/26/2015		National Trails Asso...	X	-59.86	-1,644.25
Credit Card Charge	01/03/2016	e1424...	Thefirestore.com	X	-254.17	-1,898.42
Credit Card Charge	01/03/2016	173400	diylettering.com	X	-19.56	-1,917.98
Credit Card Charge	01/06/2016	095193	Michael's	X	-181.06	-2,099.04
Credit Card Charge	01/06/2016	042873	Staples	X	-113.38	-2,212.42
Credit Card Charge	01/06/2016	004989	Smart and Final	X	-100.17	-2,312.59
Credit Card Charge	01/06/2016	648706	Target	X	-15.11	-2,327.70
Credit Card Charge	01/06/2016	011211	DollarTree	X	-10.80	-2,338.50
Credit Card Charge	01/07/2016		National Trails Asso...	X	-54.02	-2,392.52
Credit Card Charge	01/07/2016		National Trails Asso...	X	-24.02	-2,416.54
Credit Card Charge	01/07/2016		National Trails Asso...	X	-11.85	-2,428.39
Credit Card Charge	01/08/2016	20890	Firewards.com	X	-376.05	-2,804.44
Credit Card Charge	01/08/2016	10005...	Trasctor Joe	X	-338.76	-3,143.20
Credit Card Charge	01/09/2016	025687	CT Sales	X	-84.73	-3,227.93
Credit Card Charge	01/10/2016		De Williams Shields	X	-32.00	-3,259.93
Total Charges and Cash Advances					-3,259.93	-3,259.93
Payments and Credits - 1 item						
Bill	01/12/2016		US BANK	X	536.21	536.21
Total Cleared Transactions					-2,723.72	-2,723.72
Cleared Balance					2,723.72	3,259.93
Uncleared Transactions						
Payments and Credits - 1 item						
General Journal	06/30/2012	ADJ 5	US BANK		1,653.36	1,653.36
Total Uncleared Transactions					1,653.36	1,653.36
Register Balance as of 01/11/2016					1,070.36	1,606.57
New Transactions						
Charges and Cash Advances - 2 items						
Credit Card Charge	01/16/2016	031554	Home Depot		-16.17	-16.17
Credit Card Charge	01/18/2016	17133	Petroleum Service C...		-119.51	-135.68
Total Charges and Cash Advances					-135.68	-135.68
Total New Transactions					-135.68	-135.68
Ending Balance					1,206.04	1,742.25

Newberry Springs Community Services District
Profit & Loss
 July 2015 through January 2016

	Jul '15 - Jan 16
Ordinary Income/Expense	
Income	
5000.0 · Income	
5001.0 · Income-Interest	
5001.1 · Income-Interest, Check Interest	204.96
5001.2 · Income-Interest, CD Interest	238.68
5001.3 · Income-Interest, Savings Acct	19.79
Total 5001.0 · Income-Interest	463.43
5002.0 · Income-Rental Income	
5002.1 · Income-Rent Income, Space Rent	130.00
Total 5002.0 · Income-Rental Income	130.00
5003.0 · Income-Fire Department	
5003.1 · Income-FD, Burn Permits	1,218.00
Total 5003.0 · Income-Fire Department	1,218.00
5004.0 · Income-Other Income	
5004.2 · Income-Other Inc, Pur Card Reb	237.69
5004.3 · Income-Other Inc, Copies	8.00
5004.4 · Income-Other Inc, Fireworks Don	3,580.00
Total 5004.0 · Income-Other Income	3,825.69
5005.0 · Income, SB County Tax Share	109,149.77
Total 5000.0 · Income	114,786.89
Total Income	114,786.89
Expense	
1000.0 · Administrative-Subtotal	
1001.0 · Advertising	65.00
1002.0 · Annex	
1002.2 · Annex/Parking Lot Electric	20.32
Total 1002.0 · Annex	20.32
1003.0 · Auditor Expense	787.50
1005.0 · Directors Stipend	1,732.95
1006.0 · Education Exp-Staff & Directors	
1006.1 · Education-Tuition	1,650.00
1006.2 · Education-Books	86.69
1006.3 · Education-Lodging	1,995.10
1006.4 · Education-Mileage Reimbursement	153.64
Total 1006.0 · Education Exp-Staff & Directors	3,885.43
1008.0 · LAFCO Expense	68.37
1010.0 · Office Expenses	
1010.1 · Office Supplies	329.92
1010.2 · Office Equipment-Maint/Repair	614.80
1010.4 · Postage (US Mail, UPS, FedEx)	117.58
1010.5 · Annex Telephone/Fax	156.04
1010.6 · Subscriptions/Memberships, Adm	935.48
1010.7 · Annex Internet	425.46
Total 1010.0 · Office Expenses	2,579.28

Newberry Springs Community Services District
Profit & Loss
July 2015 through January 2016

	Jul '15 - Jan 16
1012.0 · Admin Personnel Expenses	
1012.1 · Board Secretary-Salary	700.00
1012.2 · General Manager-Salary	5,250.00
1012.3 · Office Assistant-Salary	4,200.00
1012.4 · Treasurer - Salary	2,975.00
1012.5 · Fed/State/Local Empl Tay Pmts	2,238.38
1012.8 · Workers Comp Insurance	5,229.00
1012.9 · Staff Mileage	56.00
	20,648.38
Total 1012.0 · Admin Personnel Expenses	
1013.0 · SDRMA Insurance-Liab/Bonding	125.00
	29,912.23
Total 1000.0 · Administrative-Subtotal	
2000.0 · Parks and Recreation - Subtotal	
2002.0 · Community Center Expenses	
2002.1 · CC-Consumable Supplies	29.64
2002.2 · CC-Electricity	1,964.46
2002.3 · CC-Propane	621.44
2002.4 · CC-Contract Labor/Cleaning	2,100.00
2002.5 · CC-Health Permits	1,065.00
2002.6 · CC-Maint/Repairs	1,484.33
2002.7 · Pest Control	250.00
	7,514.87
Total 2002.0 · Community Center Expenses	
2003.0 · Ground Expenses	
2003.1 · Grounds-Landscaping	2,800.00
2003.2 · Grounds-Disposal Services	1,043.20
2003.3 · Grounds-Tractor Expense	665.59
2003.4 · Grounds Maint/Repair	589.42
2003.5 · Gounds-Well Maint/Repair	5,800.36
2003.8 · Grounds-Electric	743.16
2003.9 · Gounds-Water Testing	195.00
	11,836.73
Total 2003.0 · Ground Expenses	
Total 2000.0 · Parks and Recreation - Subtotal	19,351.60
3000.0 · Municipal Services-Subtotal	
3001.0 · Electric - Street Lights	2,790.86
	2,790.86
Total 3000.0 · Municipal Services-Subtotal	
4000.0 · Fire Department - Subtotal	
4003.0 · FD-Equipment Expense	
4003.1 · FD-Equip Exp, Fuel	2,227.32
4003.2 · FD-Vehicle Maint/Repair	2,125.25
	4,352.57
Total 4003.0 · FD-Equipment Expense	
4004.0 · FD-Equip Exp, Non-Vehicle	
4004.1 · FD-Equip Exp, NV, Purchase	645.05
4004.2 · FD-Equip Exp, NV, Maint/Repair	54.17
4004.3 · FD-Equip Exp, NV, First Aid Sup	294.08
4004.4 · FD-Equip Exp, NV, Equip Fuel	31.92
	1,025.22
Total 4004.0 · FD-Equip Exp, Non-Vehicle	
4005.0 · FD-Dispatching Expense	
4005.2 · FD-Disp Exp, Equip Maint/Repair	86.50
4005.3 · FD-Disp Exp, Cal Fire Dispatch	6,765.00
	6,851.50
Total 4005.0 · FD-Dispatching Expense	

Newberry Springs Community Services District
Profit & Loss
July 2015 through January 2016

	<u>Jul '15 - Jan 16</u>
4006.0 · FD-Station Expenses	
4006.1 · FD-Station Exp, Internet	299.70
4006.2 · FD-Station Exp, Maint/Repair	200.37
4006.3 · FD-Station Exp, Office Supplies	240.38
4006.4 · FD-Station Exp, Pest Control	351.50
4006.6 · FD-Station Exp, Electric	951.77
4006.7 · FD-Station Exp, Drinking Water	30.50
	<hr/>
Total 4006.0 · FD-Station Expenses	2,074.22
4007.0 · FD-Firefighter Personnel Exp	
4007.1 · Office Admin-Fire Dept-Salary	4,200.00
4007.4 · FD-Personnel Exp, FF Apprec	824.83
4007.5 · FD-Personnel Exp, Call-out Stip	3,216.00
4007.6 · FD-Personnel Exp, Training Exp	549.30
4007.8 · FD-Personnel Exp, DOJ Live Scan	49.00
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Total 4007.0 · FD-Firefighter Personnel Exp	8,839.13
	<hr/>
Total 4000.0 · Fire Department - Subtotal	23,142.64
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Total Expense	75,197.33
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Net Ordinary Income	39,589.56
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Net Income	<u>39,589.56</u>

Newberry Springs Community Services District
Balance Sheet
As of January 31, 2016

	Jan 31, 16
ASSETS	
Current Assets	
Checking/Savings	
100 · Change Fund	153.44
103 · Petty Cash	100.00
104 · Petty Cash-Custodian	100.00
116 · CD Account (Reserves)	137,374.26
117 · Reseve Account (Savings)	11,227.91
120 · Checking Account	314,790.76
123 · LAIF	28,543.53
Total Checking/Savings	492,289.90
Accounts Receivable	
11000 · Accounts Receivable	4,267.75
Total Accounts Receivable	4,267.75
Other Current Assets	
11010 · Uncollected Current Year Taxes	3,586.64
11020 · Prepaid Insurance	5,907.45
Total Other Current Assets	9,494.09
Total Current Assets	506,051.74
Fixed Assets	
150 · Land	6,204.00
154 · New Startion Augmentation	25,392.03
157 · Fire Department Equipment	661,796.84
160 · Office Equipment and Furniture	46,424.80
163 · Park and Rec Equipment	90,791.79
166 · Building Improvements	174,323.52
169 · CSD Office (Care Taker Mobile)	36,341.04
170 · Accumulated Depreciation	-959,577.22
Total Fixed Assets	81,696.80
TOTAL ASSETS	587,748.54
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	4,050.94
Total Accounts Payable	4,050.94
Credit Cards	
US Bank	-1,517.68
Total Credit Cards	-1,517.68
Other Current Liabilities	
20010 · State Disability Payable	256.80
20020 · FICA Tax Payable	2,056.29
21000 · Deferred Revenue	3,586.64
24000 · Payroll Liabilities	1,323.05
Total Other Current Liabilities	7,222.78
Total Current Liabilities	9,756.04
Total Liabilities	9,756.04

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Accrual Basis

Newberry Springs Community Services District
Balance Sheet
As of January 31, 2016

	<u>Jan 31, 16</u>
Equity	
30000 · Opening Balance Equity	414,920.19
30200 · Investment in Fixed Assets	81,696.80
32000 · Unrestricted Net Assets	41,785.95
Net Income	<u>39,589.56</u>
Total Equity	<u>577,992.50</u>
TOTAL LIABILITIES & EQUITY	<u><u>587,748.54</u></u>

Newberry Springs FD

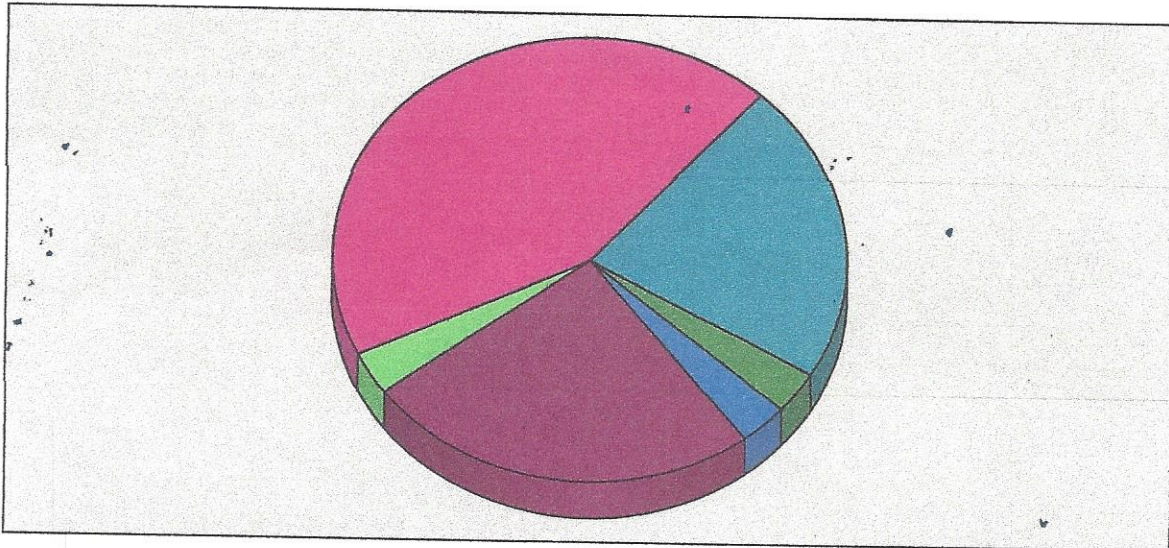
Newberry Springs, CA

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Major Incident Types by Month for Date Range

Start Date: 12/01/2015 | End Date: 12/31/2015



■ False Alarm & False Call	■ Hazardous Condition (No Fire)	■ Service Call
■ Fire	■ Rescue & Emergency Medical Service Incident	
■ Good Intent Call		

INCIDENT TYPE	DEC	TOTAL
False Alarm & False Call	1	1
Fire	1	1
Good Intent Call	8	8
Hazardous Condition (No Fire)	1	1
Rescue & Emergency Medical Service Incident	14	14
Service Call	7	7
Total	32	32

NSVFD REPORT December 2015, & January 2016

Training Dec.2015: 4 hours of First responder, Basic Medical (due to the holidays trainings were limited)

Training Jan.2016: 12 hours of FF1- Ladders, Donning SCBA, Hoses. Emergency Reporting (individually)

Jan. Thursday Shifts: (3-24 hr shifts) 72 hours

Jan. Saturday Shifts: 21 hours

Dec./Jan. EVENTS: 12/19th "Star-of-Hope" with the Sheriffs, it was successful .

12/20th NSVFD delivered Santa Claus @ NCSD, the community loved the event

01/30th this coming Saturday is NSVFD badge ceremony @ 18:00 @ NCSD building. All Directors & staff are invited to celebrate

BP393: Brakes & windshield is needed & are scheduled for the maintenance.

E392: Brakes are scheduled to be adjusted