

# NEWBERRY COMMUNITY SERVICES DISTRICT

Established 1958

## REGULAR MEETING MINUTES

January 25, 2022

**Call the meeting to order- 6:16 p.m.**

### **Pledge of Allegiance**

President Springer asked all present to recite the Pledge of Allegiance.

### **Roll Call.**

### **Present:**

President Springer.  
Director Roberts.  
Director Paulsen  
Director Unger

**Absent:** Director Deel

**Also Present:** General Manager Jodi Howard, Fire Chief Lanier, Asst. Fire Chief Rogers and members of the public.

### **1. Approval of Agenda**

Motion Director Paulsen to approve agenda as written. Seconded Director Roberts.

Vote: **Unanimous**

**Motion Passed**

### **2. Public Comments:**

#### **a. General Public-**

**Community Reports-** [Newberrycsd.net](http://Newberrycsd.net) website

**Sheriff Report-** [Newberrycsd.net](http://Newberrycsd.net) website

### **3. Reports**

#### **a. General Manager-** Well complete

Ballfield 80% Complete

Working on District Audit.

#### **b. Fire Department-** Fire Dept. Report attached [newberrycsd.net](http://newberrycsd.net) website.

#### **c. Air Quality Monitoring Report-**

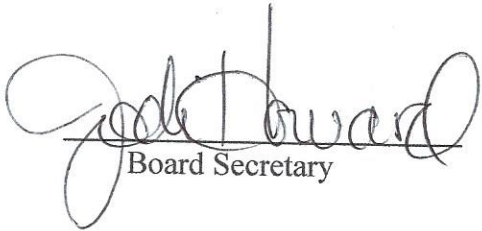
#### **d. Civic Hub- Available Properties Report-**

**4. Agenda Items- Discussion/Possible Action**

- a. Guest Speakers from Clearway and Blattner to Address Dust Control from Daggett/Newberry Springs Solar Site.**  
James Kelly let the residents of Newberry know at any time there is an issue to be addressed he would be willing to come to any CSD Meeting.  
Mike Halpin Daggett Solar Project Manager- showed plots maps of the solar Site to show the residents how they would apply the binder solution to keep The dust from blowing through the valley.
- b. Revise Policy #2300 General Manager**  
Motion Director Springer to table this to next meeting.  
Seconded Director Unger  
Vote: Unanimous  
Motion Passed
- c. Revise Policy# 2370 District Treasurer**  
Tabled to next meeting with revisions
- d. Create Job Description: Policy#2365 Office Assistant**  
Tabled to next meeting with revisions
- e. Revise Policy#2360 District Secretary**  
Tabled to next meeting with revisions
- f. Create Job Description- Policy#2380 Fire Department Office Administrator**  
Tabled to next meeting with revisions
- g. Create Policy- Policy#\_\_\_ Fire Letter/Conditioning Requirements**  
Tabled to next meeting with revisions
- h. Create Policy#\_\_Rate Schedule- Construction Conditioning**  
Tabled to next meeting with revisions
- i. Create Policy#\_\_ Newberry CSD Salary Schedule**  
Tabled to next meeting

- j. Discussion on the Appropriate Salary Increase for the General Manager.**  
Tabled to next meeting
  - k. CSD Write a Letter to the School District Requesting Possible Speed Bumps, Crosswalk, Flashing Lights in Front of Newberry Elementary.**  
Newberry CSD and School District write a letter to Public Works stating The safety concerns needing to be addressed at Newberry Elementary School.
  - l. Update Ballfield/Park**  
Ballfield fencing is 80 % Complete.  
Move forward with grading and sprinkler system for ballfield.  
Park Equipment has tentative start date of March 2022.
  - m. Update CSD Park/Fire Water Delivery Project.**  
Fire Dept. water delivery project completed.  
Possible start date of park equipment mid-march 2022.
  - n. Approval of Minutes for November 15, 2021**  
Motion Director Unger to approve Nov.15 min. Seconded Director Roberts  
Vote: **Unanimous**  
**Motion Passed**
  - o. Approve Bills Paid and Presented**  
Motion Director Unger accept bills paid and presented. Seconded Director Roberts.  
Vote: **Unanimous**  
**Motion Passed**
- 5. Old and New Business-**
- 6. Directors Comments (1 min)**  
**Director Paulsen-** Thanked Mike Matsen said he was an asset to the Community.  
**Director Springer-** Attended Funeral for Fallen Fire Fighter *Engineer David Spink- May He Rest In Peace.*

7. Adjournment 9:02 p.m.

  
Board Secretary

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Board President